



SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 9th April, 2013 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- M Rafique (Chair) - Chapel Allerton;
J Akhtar - Hyde Park and Woodhouse;
D Cohen - Alwoodley;
M Lyons - Temple Newsam;
P Wadsworth - Guiseley and Rawdon;
R Harington - Gipton and Harehills;
M Ingham - Burmantofts and Richmond Hill;
J McKenna - Armley;
B Urry - Roundhay;
J Chapman - Weetwood;
J Marjoram - Calverley and Farsley;

Please note: Certain or all items on this agenda may be recorded.

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified on this agenda.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 21ST FEBRUARY 2013 AND 7TH MARCH 2013

1 - 8

To confirm as a correct record, the minutes of the meetings held on 21st February 2013 and 7th March 2013.

7

SCRUTINY INQUIRY - THE ROLE OF LEISURE AND CULTURE IN PROMOTING PUBLIC HEALTH

9 - 44

To receive and consider a report from the Head of Scrutiny and Member development presenting evidence as part of the Board's inquiry into the role of leisure and culture in promoting public health.

8

SCRUTINY INQUIRY - STRATEGIC PARTNERSHIP BOARDS

45 -
56

To receive and consider a report from the Head of Scrutiny and Member Development presenting the strengths and areas for development in relation to the Sustainable Economy and Culture Partnership Board.

9	2012/13 QUARTER 3 PERFORMANCE REPORT	57 - 72
	To receive and consider a report from the Assistant Chief Executive (Customer Access and Performance) providing a summary of performance information against the strategic priorities for the council and city relating to the Sustainable Economy and Culture Scrutiny Board.	
10	WORK SCHEDULE	73 - 116
	To receive and consider a report from the Head of Scrutiny and Member Development outlining the Scrutiny Board's work programme for the remainder of the municipal year.	
11	DATE AND TIME OF NEXT MEETING	
	Tuesday, 23 rd April 2013 at 10.00am (Pre-meeting for all Board Members at 9.15am)	

Agenda Item 6

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

THURSDAY, 21ST FEBRUARY, 2013

PRESENT: Councillor M Rafique in the Chair

Councillors J Akhtar, D Cohen, M Lyons,
R Harington, M Ingham, J McKenna,
B Urry, J Chapman and J Marjoram

103 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of documents.

104 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

105 Late Items

There were no late items.

106 Declaration of Disclosable Pecuniary and Other Interests

No declarations were made.

107 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillor Wadsworth.

108 Minutes - 24th January 2013 and 31st January 2013

RESOLVED – The minutes of the meetings held on 24th January 2013 and 31st January 2013 were approved as a correct record.

109 Scrutiny Inquiry - Marketing and Promotion of the City - Session two

The Head of Scrutiny and Member Development submitted a report which introduced the second session inquiring into the marketing and promotion of the City.

In attendance to answer questions from Members were:

Catherine Blanshard – Chief Officer, Libraries, Arts and Heritage;
Cate Walker – Project Officer, Libraries, Arts and Heritage;
Laraine Penson – Northern Ballet;
Quirin Gerstenecker – Opera North;
Amy Sanderson – Leeds Grand Theatre; and
Su Matthewman – West Yorkshire Playhouse.

Draft minutes to be approved at the meeting
to be held on Thursday, 7th March, 2013

The Chief Officer, Libraries Arts and Heritage and external witnesses took Members through a presentation which highlighted the importance of culture to the City. The specific strengths in dance and opera were highlighted as unique selling points for Leeds, but the overall range of the cultural offer was also stressed as important.

Members considered that greater effort should be made to engage younger people from less affluent communities to attend cultural events in the City. The circulation of free tickets for school children was brought up. The pricing of tickets was raised by Members and also the impact of charging for Opera in the Park. Members requested that information be circulated with regards to the review of Opera in the Park since charging was introduced.

Members discussed the talent and culture outside the city centre where local amateur events often engage and inspire people. Members agreed that more opportunities should be given to these groups and that they should be promoted wherever possible and involved in major events such as the 'Grand Depart' of Le Tour de France in 2014.

Members requested that officers explore the possibility of Leeds bidding for the European Capital of Culture, and were informed that the 2023 would be the next year that Leeds could bid for this.

The Board noted that there was a transport challenge in terms of getting people in and out of the city centre in the evenings to attend events. The Board were formed that the Executive Member was in discussion with Metro giving consideration to this.

Members asked about the future after the Leeds Arena has opened and were concerned that Leeds keeps ahead in terms of its cultural offer. Members were informed of the major sporting events which will be happening over the next couple of years including the Rugby League World Cup which Leeds is a host City for and the Tour de France Grand depart in 2014. Leeds is also bidding to be a host city for the next Rugby Union World Cup in 2015.

In discussions about the opening of the Leeds Arena it was confirmed to Members that the opening season will be a mixture of events. Officers were also advised to give careful consideration to religious festivals when planning events at the Arena.

RESOLVED –

- (a) (a) That the issues discussed by this session of the inquiry be incorporated into the Board's draft inquiry report;
- (b) That officers explore the possibility of Leeds bidding for European Capital of Culture;
- (c) That information regarding the review of Opera in the Park following the introduction of charging be circulated to Members; and

(Councillor Akhtar left the meeting at 11:15am during the discussion of this item. Councillor Cohen left the meeting at 11:25am during the discussion of this item.)

110 Recommendation Tracking

The Head of Scrutiny and Member Development submitted a report which updated the Board on recommendations from previous inquiries which have not yet been completed.

In attendance to answer Members questions were:

- Catherine Blanshard – Chief Officer, Libraries, Arts and Heritage (Breeze Card); and
- Alice Winter – Head of Employment Leeds (Employment and skills).

Members discussed the issuing of Breeze Cards to all young people in Leeds. Concern was raised about the collection of data by the Council on the services that children use. The Chief Officer agreed to provide further assurance to confirm whether it was possible for users of Breeze Cards to opt out of data collection and that it was not essential for a Breeze Card to be produced when using Council leisure centres.

Members agreed that the recommendation with regards to Appendix 2 of the report enabling every child to have a Breeze card '*That the Director of City Development and Director of Children's Services investigate by September 2012 a mechanism for the automatic issue of a Breeze Card to children and young people to enable opportunities for participation in Breeze activities*' be signed off.

It was noted by the Board that Councillor Marjoram objected to the signing off of this recommendation due to the issues raised above.

Members considered the report attached as Appendix 3 - Maximising Powers to Promote, Influence and Create Local Employment and skills Opportunities. Of most concern to Members were the children who did not achieve high GCSE grades and what support was in place to help them find appropriate further education or employment.

Members also discussed the enforcement of contracts with large developers requiring them to employ local labour and the challenges this presents.

Members went on to review the progress made against the recommendations. Members agreed that the recommendations; 1, 2, 3, 4, 7 and 8 had been achieved and could be signed off.

However they considered that recommendations 5, 6, 9, 10, and 12 had not been achieved and required further work to be undertaken and a report back

in July to consider this. Recommendation 11 had been dealt with when the initial response was reported to the Board previously.

RESOLVED –

- (a) That the recommendation in relation to Breeze Cards as detailed above be signed off;
- (b) That recommendations 1, 2, 3, 4, 7 and 8 in relation Maximising Powers to Promote, Influence and Create Local Employment and skills Opportunities be signed off; and
- (c) That recommendations 5, 6, 9, 10, and 12 in relation Maximising Powers to Promote, Influence and Create Local Employment and skills Opportunities continue to be worked upon and an update on progress be submitted to the Board in July 2013.

(Councillor Chapman left the meeting at 11:35am during the discussion of this item. Councillor Marjoram left the meeting at 11:45am during the discussion of this item)

111 Work Programme

The Board received a report of the Head of Scrutiny and Member Development which considered the Board's work schedule for the forthcoming municipal year.

Members discussed what steps the Board should take in relation to holding a scrutiny inquiry into the West Park Centre. By unanimous vote the Board agreed that no further action should be taken until the outcomes of the report on the future of West Park Centre has been decided by the Executive Board on 24 April 2013.

RESOLVED –

- (a) That the work schedule be noted;
- (b) That the list of Key Decisions be noted; and
- (c) That the Board take no further action in relation to scrutinising the West Park Centre until the future of the West Park Centre has been decided by the Executive Board.

112 Date and time of next meeting

10am Thursday 21st March 2013 (A Pre meeting for Members will take place at 09:30am).

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

THURSDAY, 7TH MARCH, 2013

PRESENT: Councillor M Rafique in the Chair

Councillors J Akhtar, D Cohen, M Lyons,
P Wadsworth, R Harington, M Ingham,
J McKenna, Wilkinson and N Walshaw

113 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

114 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

115 Late Items

There were no late items.

116 Declaration of Disclosable Pecuniary and Other Interests

No declarations were made.

117 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillor J Marjoram, Councillor G Wilkinson was in attendance as substitute. Apologies for absence were received from Councillor B Urry, Councillor N Walshaw was in attendance as substitute.

118 Call In Decision - Briefing Paper

The Principal Scrutiny Officer informed Members of the Call In arrangements in accordance with the Council's Constitution and the options of action available to the Board. It was reported that the following options were available to the Board:

- Release the decision for implementation or;
- Recommend that the decision be reconsidered.

119 Call In - The Community Infrastructure Levy - Preliminary Draft Charging Schedule.

The report of the Head of Scrutiny and Member Development presented the background papers to a decision which had been Called In in accordance with the Council's Constitution. The decision was an Executive Board decision on

Draft minutes to be approved at the meeting
to be held on Tuesday, 9th April, 2013

the Community Infrastructure Levy (CIL) – Preliminary Draft Charging Schedule.

The Chair welcomed the following to the meeting:

- Councillor R Finnigan – Signatory to the Call In;
- George Hall – Author of supporting document to Call In (also a co-opted member of the Housing and Regeneration Scrutiny Board);
- Councillor N Taggart – Chair of the Development Plan Panel;
- Steve Speak – Deputy Chief Planning Officer; and
- Lora Hughes – Principal Planner.

At this point in the meeting Councillor Cohen called for a vote on whether to continue with the Call In on the grounds that the request for Call in related to how the CIL will be distributed which is a decision that has not been made yet. This was seconded by Councillor Wadsworth. The motion was defeated by a majority.

Councillor Finnigan and Mr Hall presented their arguments for calling in the decision. These included the following:

- The distribution of CIL money and its potential unfairness to communities who face development and its effect on local infrastructure;
- The lack of consultation with communities likely to be affected by the CIL and lack of commitment for future consultation;
- The potential that communities affected by development could be worse off now than they are under the current Section 106 system; and
- That the figures presented to the Executive Board on which they based their decision might not have been accurate.

The Principal Planner presented to Members an overview of exactly what the CIL was and how it would be implemented. Also outlined to Members was what the CIL money can be spent on and how it would be spent. Finally the consultation process was set out.

Councillor Taggart, Chair of Development Plan Panel and representing the Executive Member for Neighbourhoods, Planning and Support Services who supported the release of the decision took the Board through the process that had been followed in relation to the creation of the CIL.

Explanation was given about the different charging zones and it was highlighted to the Board that the charging rates could be changed in the future. Further Councillor Taggart informed the Board that Development Plan Panel had thoroughly reviewed and debated the CIL and that this panel was a cross party panel.

The Deputy Chief Planning Officer clarified that developers had not been consulted on proposed charging rates and that national guidance had been followed in terms of setting them. Finally it was put to the Board that the CIL would not be able to fund all infrastructure needs following development just as Section 106 doesn't.

Members then questioned officers and Members present. It was established that Leeds currently has no neighbourhood plans adopted but 13 areas have been designated, with more expected.

Members considered that consultation should continue to take place with regards to the CIL.

Members established that if the Council does not have a CIL in place by 2014 there could be financial implications therefore the current timetable needed to be maintained.

Councillor Finnigan was invited to summarise the reasons for calling in the decision and re-iterated his earlier comments with regards to a lack of commitment to meaningful consultation regarding the distribution of the CIL.

Members were asked to consider the options available to them.

120 Outcome of Call In

Following a vote by Members present, it was:

RESOLVED - to release the decision for implementation.

121 Date and time of next meeting

10am Tuesday 9th April 2013 (pre meeting at 09:30 for Board Members).

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Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 9 April 2013

Subject: Scrutiny Inquiry – The role of leisure and culture in promoting public health

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. At its meeting in June, the Scrutiny Board identified an inquiry into ‘the role of leisure and culture in promoting public health’ as one of its major pieces of work for this municipal year. In order to assist the Board in deciding the scope of its proposed inquiry, a working group meeting was held in August 2012, attended by representatives from City Development, Children’s Services and public health. Given the cross-cutting nature of the topic, the working group session included participation on behalf of the Health and Wellbeing and Adult Social Care Scrutiny Board and the Children and Families Scrutiny Board.

2. Following these inputs, the attached terms of reference for the inquiry were agreed by the Board in October 2012 (Appendix 1).

3. Since the original decision by the Board to undertake this inquiry, the council has been given the opportunity to bid for funding from Sport England from the ‘Get Healthy, Get into Sport’ fund. The Board was briefed on this bid at its meeting on 20 December 2012.

4. As a result of this briefing it was agreed that it would be appropriate to revise the focus of the inquiry to enable the Board to play a more active role in contributing to the development of the proposed scheme and its subsequent monitoring. It was agreed that the first session of the inquiry should follow the format set out in the original terms of reference, but that the remainder of the inquiry would be deferred until the 2013/14 municipal year and the planned activities revised to reflect the new focus of the inquiry. The terms of reference for the remainder of the inquiry will be

revised in the light of the outcome of the first session being held today and brought back to the Board for approval.

5. The first formal session of the inquiry will take place at this meeting. A report from the Director of City Development is attached providing evidence for this session of the inquiry (Appendix 2) in line with the terms of reference. Other relevant partners have contributed to the report and will be represented at the meeting alongside the Head of Sport and Active Lifestyle to respond to members' questions and comments.
6. The Chair of the Scrutiny Board (Health and Wellbeing and Adult Social Care) has been invited to attend the Board for this item. The Chair of the Scrutiny Board (Children and Families) is already a member of this Scrutiny Board.
7. Members may also find it helpful to be aware of the report attached at Appendix 3, which relates to public health guidance issued by the National Institute for Clinical Excellence (NICE). This report was considered by the Scrutiny Board (Health and Wellbeing and Adult Social Care) on 20 February 2013. Copies of the guidance documents referred to in the report are available on the NICE website or from the Scrutiny support office.
8. Further sessions of the inquiry will be scheduled in the 2013/14 municipal year.

Recommendation

9. The board is requested to consider the issues raised by this session of the inquiry.

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Scrutiny Board (Sustainable Economy and Culture)

The role of leisure and culture in promoting public health

Terms of reference

(To be revised following meeting on 9 April 2013)

1.0 Introduction

- 1.1 At the beginning of the year, members of the Sustainable Economy and Culture Scrutiny Board decided that they wished to carry out an inquiry into the role of leisure and culture in promoting public health. This fits with the Vision for Leeds 2011 to 2030 ambition that by 2030, all Leeds' communities will be successful, including an aspiration that Leeds will be a city where healthy life choices are easier to make and local cultural and sporting activities are available to all.
- 1.2 A working group meeting was held on 30 August with representation from City Development directorate, Children's Services and Public Health to scope the proposed inquiry. Input was also received on behalf of the Health, Wellbeing and Adult Social care and the Children and Families Scrutiny Boards, given the cross-cutting nature of the chosen topic.
- 1.3 The working group had a wide ranging debate about the potential scope of their work and how to define the remit of the inquiry so as to be a manageable piece of work likely to produce useful outcomes. We concluded that the inquiry should focus on addressing health inequalities. We were particularly interested in considering the accessibility of provision.
- 1.4 We agreed that we would review evidence of the approaches in Leeds and also national good practice, to give us an overview of the subject. Subsequently we would use a local case study of a specific area to help us assess what is happening on the ground in Leeds.
- 1.4 We also considered whether to limit our inquiry to adult services, in light of the work we undertook in 2011/12 on the engagement of young people in culture, sporting and recreational activities, but agreed that we wished to take a more holistic approach to the issue, acknowledging the importance of public health for all ages and family members. We are also mindful of the opportunities at this current time to build on the legacy of the London Olympics and Paralympics in relation to physical activity, although our inquiry will take a wider perspective in relation to both physical and mental wellbeing.

2.0 Scope of the inquiry

- 2.1 The purpose of the Inquiry is to make an assessment of and, where appropriate, make recommendations on;
- How sport, recreation and culture can support health outcomes for people:
 - Being physically and mentally active (direct impacts)
 - Through contact points/interventions supporting health education and promotion (indirect impacts)
 - How sport, recreation and culture currently support health outcomes and the extent to which this is sufficiently exploited
 - How sport, recreation and culture can deliver value for money health outcomes
 - How sport, recreation and culture can contribute to addressing health inequalities in Leeds
 - What can be learned from models of best practice elsewhere (for example Be Active Birmingham)
 - What can be learned from the views and thoughts of key stakeholders such as Sport England and the Arts Council for England
- 2.2 The Board hopes that its findings will provide a timely and positive contribution to the new Health and Wellbeing Board in helping to shape future priorities.

3.0 Comments of the relevant director and executive member

- 3.1 Scrutiny Board procedure rules require that the Board consults with the relevant Executive Member and Director on the terms of reference for its inquiries. Any views will be communicated to the Board.

4.0 Timetable for the inquiry

- 4.1 The inquiry will take place between February and April 2013.
- 4.2 The inquiry will conclude with the publication of a formal report setting out the board's conclusions and recommendations.

5.0 Submission of evidence

5.1 Scrutiny Board meeting – 21 February 2013

The evidence for this session will include:

- A review of how sport, recreation and culture can contribute to adult health outcomes and an overview of what currently happens in Leeds

- A review of how sport, recreation and culture can contribute to child health outcomes and an overview of what currently happens in Leeds
- Relevant research (for example NICE briefing on increasing physical activity; forthcoming review of the future of PE and school sport in Leeds; World Cities Culture Report commissioned by the Lord Mayor of London)

Scrutiny Board meeting –18 April 2013

The evidence for this session will include:

- An examination of models of best practice
- Discussion with key stakeholders about their views, highlighting high level opportunities that the city may wish to consider

This session will also review the findings from the working group meeting (see 5.2 below).

The board will then consider emerging conclusions and recommendations to inform the production of the final inquiry report.

5.2 Working group – March 2013

In addition to the formal Scrutiny Board sessions, a working group of the Board will carry out a local case study in a priority area for tackling health inequalities, in order to assess how leisure and culture provision can help to address public health issues in a specific locality. This session will also consider issues of community empowerment and accessibility, as well as looking at how local people are encouraged to participate..

5.3 Witnesses

The inquiry will be supported by officers from the City Development and Children's Services Directorate and from Public Health. Other witnesses will be invited as appropriate, particularly from leisure and cultural service providers. The Board will also invite evidence on good practice from key stakeholders and other local authorities such as Sport England, Arts Council for England and Birmingham City Council (Be Active Birmingham).

6.0 Equality, Diversity and Cohesion and Integration Issues

- 6.1 Where appropriate, all terms of reference for work undertaken by the Scrutiny Boards will include
To review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the

council's Equality and Diversity scheme, and on the council's Cohesion and Integration Priorities and Delivery Plan.

- 6.2 The objectives of this inquiry particularly reflect the following theme from the council's Equality and Diversity scheme:
Service Delivery – Leeds City Council provides fair access to services which meet the needs of our diverse communities and individuals.

7.0 Monitoring Arrangements

- 7.1 Following the completion of the scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.
- 7.2 The final inquiry report will include information on the detailed arrangements for monitoring the implementation of recommendations.

8.0 Measures of success

- 8.1 It is important to consider how the Board will deem whether its inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.
- 8.2 The Board will look to publish practical recommendations.

Report of: Joint report of Director of City Development and Director of Public Health

Report to: Scrutiny Board (Sustainable Economy and Culture)

Date: Tuesday 9th April 2013

Subject: Inquiry into the role that leisure and culture plays in promoting public health outcomes

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1. Purpose of report

1.1 The board has asked for an inquiry into the role that leisure and culture plays in supporting the delivery of the public health agenda and what currently happens in Leeds, given that the responsibility to deliver these services will fall to Leeds City Council from April 2013. This report, compiled with public health colleagues, sets out to highlight the main contributions that are made and also to outline to the board the future opportunities that exist in delivering the Public Health Model for Leeds through leisure and cultural services.

2. Recommendations

- 2.1 That board members recognise the valuable contribution that cultural and leisure services play in supporting the delivery of public health outcomes both directly and indirectly
- 2.2 That the Board receives updates on the ongoing development and implementation of Leeds Lets Get Active.

3. Background information

- 3.1 Local Government's involvement in public health dates back to Victorian times and it was only relatively recently, in 1974, that the NHS took over most public health functions. Indeed many of the existing leisure functions, for example parks and swimming pools originated directly from the need to improve citizens health. The Government has now introduced the Health and Social Care Act (2012) which, amongst other things, transfers a number of public health functions from Primary Care Trusts (PCTs) to local authorities from April 2013.
- 3.2 From 1st April 2013, Leeds City Council will have a new duty to take such steps as it considers appropriate for improving the health of the people of Leeds. To help in this lead role, a range of public health responsibilities, staff and funding will transfer from the NHS to the council. Other functions, staff and funding presently within the PCT's remit will transfer to the NHS Commissioning Board and to Public Health England.
- 3.3 In order to meet these new responsibilities Leeds City Council will develop the Office of the Director of Public Health as an additional corporate function which will be headed up by the Director of Public Health. This office will work on a hub and spoke model whereby staff will be aligned to and located where appropriate in council directorates, corporate functions and localities. Each directorate will have a Public Health consultant aligned to it.
- 3.4 Improving and protecting health and wellbeing of all while improving the health of the poorest fastest will be central to the council's new public health role. This will require the council to focus on what kills people today: tackling unhealthy lifestyles, tackling enhancing the social determinants of health, ensuring equitable and effective health care services; and empowering communities, families and individuals.
- 3.5 Progress on the council's new leadership role with public health will be judged against indicators in the national Public Health Outcomes Framework and the Adult Social Care and NHS Outcomes Frameworks as well as forthcoming work on the Children's Health outcomes.
- 3.6 The Director of Public Health and the specialist public health resources available will support Leeds City Council across all domains of the Leeds Public Health Model. These are;
 - Health improvement - e.g. Smoking cessation, reducing obesity levels, encouraging healthy activity, offering services (e.g. the arts) which have been shown to improve mental health and well-being
 - Health Protection – e.g. ensuring the public is protected from disease and illness through programmes of inoculation
 - Healthcare public health and preventing premature mortality – e.g. to reduce the numbers of people living with preventable ill health and people dying prematurely, while reducing the gap between communities
 - Wider determinants of health and inequalities - This domain provides recognition that there are a great many factors that will determine whether someone is healthy or not such as housing, education and

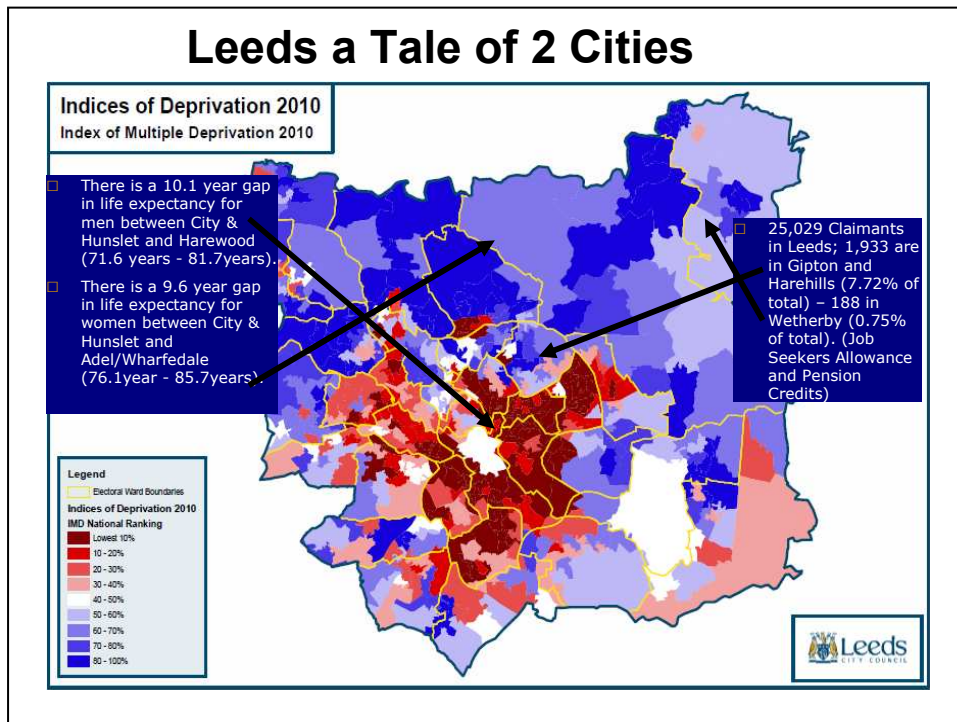
employment. These have been described as policymaking, social, health services, individual behaviour, and genetic.

These domains will be the priority areas for local authorities to deliver against once public health comes into the council.

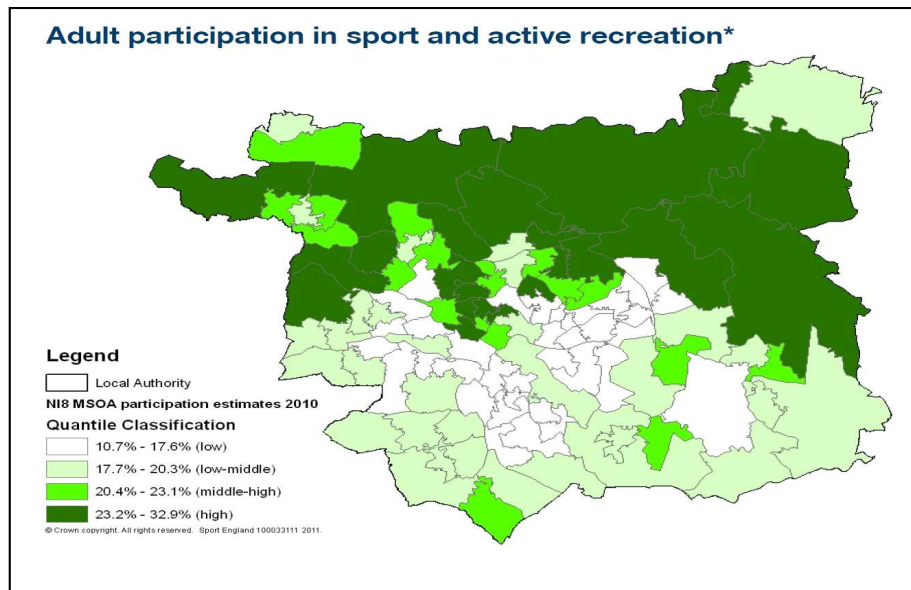
3.7 In supporting the delivery of the public health agenda it is important for cultural and leisure programmes to demonstrate how they impact upon these four domains. Whilst this report seeks to outline how these services presently do this, it also hopes to position 'Leeds Lets Get Active' as a suitable project to focus upon, in relation to how culture and leisure's contribution to promoting public health outcomes can be enhanced and improved in future.

4. Health inequalities in Leeds

4.1 The city of Leeds has major challenges in terms of health inequality. The map below illustrates the differences in life expectancy across the city



4.2 In order to illustrate the direct connection between health inequality and Culture/Leisure the following diagram mirrors participation inequalities in sport (Active People Survey-Sport England) and are likely to also be reflected across other cultural and leisure activities:



4.3 20% of the population of Leeds live in the 10% most deprived Super Output Areas (SOAs) in England accounting for approximately 150,000 people. There is a 10.1 year gap in life expectancy for men between City & Hunslet and Harewood (71.6 years - 81.7years). This highlights the extent of the inequalities and of the challenges that lie ahead for the council.

5. Health benefits derived from participation in leisure and cultural activities

5.1 There is considerable evidence to show that cultural and leisure services can contribute to leading healthier and happier lives. This is achieved through the delivery of programmes that promote physical activity, creative activity and social interaction. Culture and Leisure also provides fabulous opportunities to engage with people and promote positive public health messages.

5.1.1 Services that increase **physical activity** have the potential to reduce all-cause mortality and improve life expectancy. Even relatively small increases in physical activity are associated with some protection against chronic diseases, improved mental health and an improved quality of life. Physical activity can also save money by significantly easing the burden of chronic disease on the health and social care services and has the potential to reduce transport costs through the promotion of active travel (*Chief Medical Officer's 'Start Active, Stay Active' – the relationship between physical activity and health (DH 2011) – Appendix 1*). For example, a brisk walk every day in your local park can reduce the risk of heart attacks by 50%, strokes by 50%, diabetes by 50%, fracture of the femur by 30%, colon cancer by 30% and Alzheimer's by 25% (*Dr William Bird 2002*). NICE guidance for Physical Activity (NICE PH8) outlines the amount and type of activity required to improve an individual's health. The recommendations are also outlined in the Executive Summary from the Chief Medical Officer's 'Start Active, Stay Active' report in Appendix 2. Indeed Physical Activity has been quoted by the chief medical officer as being the 'best buy in public health'.

With a third of children overweight or obese in Leeds, increasing children's physical activity levels is crucial to addressing this major health issue. Physical activity is also important to the development of children's cognitive and motor skills and enhances bone and muscular development. It can improve confidence and social skills and raise educational attainment.

- 5.1.2 Services that encourage an individual's **natural creativity** can help build and protect wellbeing and speed up recovery from illness. Potential health gains reaped from taking part in creative activities include a sense of achievement, growth in self-confidence, the development of skills (both physical and cognitive), some control of negative thoughts and feelings of stress. Creative activity can become an occupation to an individual, providing purpose and meaning, structuring time and contributing to self concept and personal identity. It can be a bridge to accessing other groups within the community (*Journal of Mental Health, Griffiths 2008*).
- 5.1.3 In addition to the above benefits, both physical and creative activities can, and often do, promote **social interaction**. Through the delivery of opportunities that promote social interaction cultural and leisure services can reduce an individual's sense of social isolation, which is of significant benefit in improving mental health and wellbeing. Mental health influences how we think and feel, about ourselves and others and how we interpret events. It affects our capacity to learn, to communicate, and to form and sustain relationships. It also influences our ability to cope with change. How we think and feel has a strong impact on physical health. *National Electronic Library for Health: Mental Health*.
- 5.2 Leisure and cultural services can also demonstrate value for money in relation to achieving public health outcomes. For example, the BeActive scheme delivered by Birmingham City Council, which offers free access (at selected off peak times) to leisure services to all Birmingham residents, demonstrates an overall cost - benefits ratio of £1 to £23. Thereby, for every £1 spent the NHS has a return of £22.80 in health care related benefits.
- 5.3.1 It is also worth noting that leisure and culture services often have other associated benefits, so for example, depending on the client group, a targeted culture and leisure (health) programme in an inner city ward won't just have health benefits, it can also have other benefits such as social inclusion, reduction in antisocial behaviour, education etc. These benefits also have a cash value.
- 5.4 Of note to this board is that NICE (National Institute for Clinical Excellence) have been producing national guidelines on public health issues. This is a welcomed move supporting the agenda of prevention. A number of guidelines have been produced during 2012/13 and interestingly one of the very first was physical activity PHB3 (see 5.1.1 above). Other recently published guidance notes are directly relevant and these include behaviour change (PHB7), walking and cycling (PHB8), workplace health (PHB2), health inequalities and

population health (PHB4). An obesity guidance note awaits publication. Attached in Appendix 4 is a copy of a NICE guidance report which was taken to Scrutiny Board (Health and wellbeing and Adult Social Care) in February 2013. This report was produced to provide the Scrutiny Board with an outline of the role of the NICE and recently published guidance aimed at local authorities.

6. Leisure and cultural services in Leeds:

- 6.1 This report will primarily focus on those services offered or supported directly by Leeds City Council, however it is important to note that the cultural offer is not simply limited to what the Council provides or supports. The Leisure and Culture sector as a whole helps define the city and that in turn can affect residents' feeling of wellbeing. Therefore the board's attention is drawn to the fact that there is considerable investment made in the culture and leisure infrastructure by many organisations across the city, the majority of which are represented within Leeds Strategic Partnership structures. For example:
- Higher and Further Education
 - 3rd sector
 - Voluntary and professional sports clubs
 - Uniformed groups and wider voluntary sector
 - Creative industries
- 6.2 Within Leeds City Council there are a range of services delivering/enabling cultural and leisure activities, including for example parks and open spaces, sports development, leisure centres, children's services, adult social care, libraries, museums, theatres and arts services.
- 6.3 Parks, sports centres, libraries, theatres, schools and museums, as settings, can provide safe places for people to be physically active as well as being places to be mentally stimulated. They also promote social inclusion and thereby reduce feelings of social isolation, a growing issue for an ageing population.
- 6.4.1 Culture and leisure services deliver health benefits to the people of Leeds through both universally available programmes (services open to all) and through activities specifically targeted at individuals and groups with the purpose of addressing health improvement and reducing health inequalities and this can also include people with high dependency needs. Culture and Sport in particular can be especially effective in terms of **engaging** with people in targeted work and can therefore assist in some of the challenging public health issues associated with subjects such as alcohol abuse, drug addiction and sexual health. There is evidence of work in this area both within the council and with partners such as Leeds Rugby Foundation. The universal and targeted approaches are illustrated further below using examples of work within key services in the Council.

6.5 Universal Services:

The following outlines the scale of the **universal** services currently available:

6.5.1 *Sport and Active Lifestyles:*

- 18 local authority run leisure centres.
- Within this stock of leisure centres there are 13 swimming pools, 11 Bodyline gyms and over 500+ fitness and activity classes being delivered every week. Many of these activities are open to young people as well as adults.
- There were **4.207** million visits recorded to these venues in 2011/12.
- Within the leisure centres 160 gymnastics classes are delivered every week engaging approximately 2000 young people
- Over 200 Leeds Primary schools attend school swimming lessons on a weekly basis, many attending more than once a week.
- The Learn to Swim scheme delivers swimming lessons to 8500 young people per week and over 300 young people have been selected from Learn to Swim to participate in the Swim Training Scheme
- The Sport and Active Lifestyle development team help support the development of both sport and informal sport across the city, working with national, regional and local organisations. Key functions include facilitation and direct delivery of activity programmes, funding advice/ support, sports leader and volunteer development, events, strategic partnership development and facility development in the voluntary sector.

6.5.2 *Libraries, Arts and Heritage:*

- 37 libraries with free book lending services, computer access, exhibitions and events, newspapers, journals, specialist services and 24 hour online service.
- Mobile library offering a weekly service and specialist services for children and young people and older people.
- 9 museums with organised events, exhibitions, activities and which host a number of collections.
- 200 concerts per annum delivered through the Leeds International concert season including Leeds Best of Brass Bands in Parks concerts.
- Leeds Film (the second largest film festival in the UK, now an Academy Award qualifying festival, with over 250 screenings over 18 days at venues across the city) including Leeds Young Film
- Large scale communal experiences, for example, Party and Opera in the Park, Torch relay, and other associated Olympic events, the Rugby League World Cup and Yorkshire Grand Depart of Le Tour de France.
- Breeze project which provides cultural activities and events for young people in Leeds
- Leeds Town Hall, the Carriageworks, The Grand Theatre and the Playhouse and other smaller cultural spaces all perform a significant role in increasing wellbeing by delivering a positive collective experience which reduces an individual's sense of personal isolation.

6.5.3 *Parks and Countryside:*

- Leeds is one of the greenest cities in Europe with 7 major parks, 62 community parks and 819km of public rights of way. Present figures suggest there are around 69 million annual visits to Leeds parks
- The equivalent of 210,000 hours of volunteering takes place in Leeds parks via 'in bloom groups' and 'friends of' groups. This includes gardening and other horticultural tasks (i.e. local food growing schemes) which require an individual to be physically active
- 96% of Leeds residents visit the local parks with 45% visiting once or twice a week. 61% of people visiting the parks get there by walking
- There are around 3,700 rented plots on 97 allotment sites in Leeds, with 60 managed by allotment associations and 37 directly managed by Parks and Countryside, with plot holders gaining the benefits from gardening as a form of physical activity
- There are 160 open age teams and 264 under 18 teams that play organised football, rugby and other field sports on Parks and Countryside pitches. There are also 2,830 bowling club members in Leeds who regularly participate on organised activity.
- 151 playgrounds, 24 skate parks and 32 multi-use games areas located in these parks and green spaces throughout the city.
- 5km park runs that take place every week at Woodhouse Moor, Roundhay Park and more recently at Temple Newsam. This is organised by 'park run' who also provide 2km timed runs for children. In addition, many running, gyms and athletic clubs organise fitness events in parks throughout Leeds each year.
- There are currently 13 parks used for military fitness type activities, with growing interest in this area
- In order to celebrate the London 2012 Olympic Games, running tracks of various lengths were marked out in 19 community parks across the city. It is planned to mark tracks out in a similar way this coming summer as part of the Olympic legacy.
- More recently there has been the introduction of outdoor gym or 'trim trail' equipment in parks, and there are now 9 parks where this is either in place or planned in the near future.
- The rights of way network, with 819Km in the city allowing opportunity for walking, cycling and horse-riding.

6.5.4 *Children Leeds:*

- It is well understood and acknowledged by services, schools and settings, that both emotional and physical health are fundamental to a child's readiness to learn and to participate – in sport, education or other activities. Unique programmes continue to be developed that support a holistic, whole systems approach.
- Programmes in early years/children's' centres to increase physical activity levels. It is well recognised (Marmot report) that early intervention is more likely to result in improved life expectancy.

- A plethora of physical activity programmes and initiatives from breakfast clubs, active playtimes, better breaks, lunchtime and after school activity clubs, festivals, competitions, fixtures and tournaments are delivered in Leeds schools. In total 55% of Leeds school children are active for 3 hours per week in high quality PE and out of hours school sport.
- Physical education leadership and volunteering programmes delivered across Leeds schools.
- Over 200 sports coaches working in Leeds schools in addition to the input from professional clubs, Further Education, Higher Education, Sport and Active Lifestyles and the National Governing Bodies of sport.
- The announcement made by the Prime Minister on March 16th 2013 commits resources totalling nearly £1.5m in academic years 2013/14 and 2014/15 for all Primary Schools across Leeds. This affords a real opportunity for Leeds to align our PE and Sport strategy from within the curriculum putting Primary Schools at the heart of providing early PE and sporting experiences. This will complement and support our approach to Leeds Lets Get Active and provide clear pathways and opportunities for our children and young people to access better, healthier lifestyles from an early childhood.
- ArtForms, the Music and Arts team for Children's Services, work closely with schools to deliver a range of projects and programmes which support pupils' active participation across all art forms. These build skills, knowledge, confidence and self-esteem. In addition the arts can be used as a powerful tool for engaging pupils in complex issues such as bullying, sexual health and teenage pregnancy and substance misuse work.
- Leeds continues to lead the way on a national level, with the targeted mental health in schools (TaMHS) programme, supported by joint funds from schools forum, NHS and the council, this will be fully implemented across the city by 2015.
- The beacon award winning healthy schools team have launched a new nationally available Healthy School programme. 70 Leeds schools are already engaged with the '2013 School Health Check' online, which grades provision for physical activity, healthier eating and emotional wellbeing using Ofsted style descriptors.
- One of the five key outcomes in the Leeds Children and Young People Plan (CYPP), is to ensure that 'children and young people choose healthy lifestyles', this includes improving rates of physical activity, healthy eating and sexual health, and reducing substance misuse. The new Leeds Child Friendly City strategy aims to increase the level to which young people participate, and feel they have voice and influence – this strategy is a golden thread through all planning. 'Restorative practice' increasingly features as a leitmotif through action, to increase community ownership in decision-making

6.6 Targeted services:

The following gives some examples of the **targeted leisure** and cultural services offered in the city.

6.6.1. *Sport and Active Lifestyles:*

The service has placed a much greater emphasis on trying to engage the inactive to increase their participation levels in sport and physical activity. This is achieved through a variety of mechanisms including;

- Older Peoples officer – for example this officer manages a team of voluntary champions that deliver activity sessions in care homes and oversees the Bodyline on Referral scheme (a GP referral scheme that targets ‘those who could benefit from doing more exercise’)
- Women and Girls officer – for example this officer delivers the Active women programmes in leisure centres (targeting inactive women), organises diversionary activities for women engaged in the youth offending service and runs Aquamums, a class for young pregnant women
- Bodyline scheme – A programme initially working with GPs to support people to access leisure service facilities at a subsidised cost. The scheme was initially designed for people identified through the NHS Healthcheck as being at risk of developing Cardio vascular disease, but has now been extended to include all people (without significant medical conditions) over 16 who would benefit from increased activity. As well as offering benefits to patients, the scheme has engaged healthcare professionals in the physical activity agenda. The scheme has also been rolled out to include other lifestyle services such as smoking and alcohol services who have used the scheme as an element of an individual care plan.
- Cardiac rehabilitation programme – working jointly with cardiac nurses, specialist fitness instructors support recent cardiac patients to take up a more physically active lifestyle. This is not a comprehensive exercise referral programme, but provides the fundamentals on which to build
- Heart watch – a GP referral programme for those with heart conditions. Again specialist fitness instructors support those with heart conditions to undertake regular physical activity. This is also an exit route for patients who have been through cardiac rehabilitation.
- Weight management programme and Moving On – jointly working with Leeds Community Healthcare to deliver a weight management service (Weight Ahead) to the city. Specialist fitness instructors support those who are overweight to develop and maintain physical activity within their weight loss programme.
- The Active Lifestyles officers although new to role are already involved in a number of key health programmes including S&E and ENE obesity work led by the locality Health and Wellbeing Partnerships, walking 4 health programmes, Running Investment programme, volunteer leadership training and targeted work with, for example, housing, asylum seekers and employment and skills
- The Sport and Active lifestyles service delivers a comprehensive lifesaving and first aid training programme, a key life skill.
- The service attends the following strategic health partnerships; Ageing Well, Working Well, local health and Wellbeing partnerships and the Health Improvement Board.

- Within leisure centres there are a number of specialist sessions running for previously inactive people including low level exercise classes, the Active Ageing programme, and Active Women . These run across the city.
- Within leisure centres Adult Social Services have hub sites for their customers, providing new places to support their day care provision. These customers are supported at these sites into physical activity opportunities.
- A comprehensive disability Sport programme
- Engagement with hard to reach young people via the Positive Futures programme and supporting related public health issues.

6.6.2 *Libraries, Arts and Heritage:*

- Various dance organisations, such as DAZL, Phoenix Dance, Northern Ballet, RJC and Northern School of Contemporary Dance deliver classes which combat obesity and support active lifestyles.
- Space is made available, and utilised, by organisations delivering activity such as tai chi, ballroom dancing, tea dances and belly dancing, all with very obvious health benefits, at venues such as Pudsey Civic Hall. In addition the service supports and facilitates organisations such as Arts and Minds, an organisation which uses art to promote wellbeing amongst people with mental health issues.
- The Library Service provides space for a wide variety of engagement opportunities. Weight Watchers and Yoga sessions deliver classes which combat obesity and support active lifestyles. Memory Clinics for those experiencing memory loss, or those caring for people suffering the condition. Closed Dementia sessions are aimed at encouraging people with dementia to participate in weekly sessions engaging in creative activity.
- The Love Arts Festival and Love Arts Awards, in association with the Public Health Advisory Service, promotes the health agenda and are designed to challenge the stigma of Mental Health and promote the benefits of creative activity. Activities include the world record for bunting created through community engagement sessions.
- The Museums service contributes to the health and wellbeing agenda by delivering outreach activity with The Mount Psychiatric unit, St Gemma's and Wheatfield Hospices, the annual 3 month exhibition in the Bexley Wing, the outreach sessions of memory cafes/luncheon clubs with the bereavement trust and older person's groups, the reminiscence loan service from Abbey House.
- Leeds Inspired funding streams support organisations that deliver physical activity which support public health outcomes by promoting active lives. For example, Jabadao who deliver dance and movement activities in care homes and dementia care settings across the city

6.6.3 Parks and Countryside

- Marketing and promotion of parks and green space including onsite signage and information promoting health and wellbeing messages of the benefits of using the parks
- Health walk leaflets available for Roundhay Park, Temple Newsam, and Kirkstall Abbey, Fulneck bridleway, Calverley bridleway, a heritage time trail and geology trail at Chevin Forest Park, Otley, along with a series of 4 walks promoted and signposted as part of the West Leeds Country Park initiative.
- Development and encouragement of health initiatives using the parks i.e. Park Run, Walking 4 Health, military fitness activities, circuit training, Thai chi and other outdoor sports.
- Feed Leeds was launched in September 2012 with funding support via the Social and Economic Research Council (through Leeds University). As part of the launch, an orchard was planted at Potternewton Park with local school gardening group 'New Shoots'. Where there is opportunity, existing allotment sites will be extended to provide further allotment gardening opportunities to fulfil demand.
- There is a plan to develop ornamental food growing beds in community parks. This will be undertaken by replacing bedding plants with ornamental edibles.

6.6.4 Children Leeds

- LCC Extended Services and the School Sports Partnership have worked closely over the last four years with the children's public health Active4Life programme, which engages inactive children from disadvantaged areas in active recreation. This partnership includes both joint programming and match funding of work and continues currently in localities where public health focuses targeted work around childhood obesity.
- Healthy Schools Plus supports schools to develop longer term action plans that address city health priorities, including childhood obesity. Schools analyse local JSNA data and plan to improve universal, targeted and specialist provision. The 'Growing up in Leeds' survey provides year on year data on pupil health behaviours.
- A growing number of clusters in targeted areas of the city have action plans for tackling childhood obesity, Plans are: informed by the evidence base; define baselines using local data; work towards measurable outcomes. Increasingly sophisticated infrastructures occur at cluster level where multi agency panels ensure appropriate pathways and referrals.

6.7 Leeds City Council is also taking steps to promote physical and mental health and wellbeing amongst its own workforce. 'Health is Everyone's Business' is a local scheme for staff at LCC designed to support good health, through raising awareness of factors that impact on health and to enable behaviour change through providing accurate information of available services and activities in an easy to access format. The scheme is supported by the citywide Leeds Let's Change programme.

7. What this may mean for leisure and cultural services:

7.1 The movement of public health into local authorities presents an opportunity to reinforce the role of culture and leisure in supporting public health outcomes, primarily supporting lifestyle behaviour change. Outlined below are some examples of new opportunities that will support culture and leisure services in their promotion of public health outcomes in Leeds:

7.1.1 The introduction of Public Health consultants into each directorate from the 1st April should support the process of improved integration of health and leisure/culture professionals. The Leisure and Culture sector needs to be able to talk “health language” with greater proficiency as well as then helping health professionals understand the enormous contribution leisure and Culture plays in health and well being in the city. This will potentially help culture and leisure services prove their value better and secure funding through commissioned activity. Key to this is a better understanding of the evidence public health require to assess the value of project outcomes.

7.1.2 Secure funding (now confirmed) to develop and deliver the ‘Leeds Lets Get Active’ programme which will open up sport and physical activity sessions across the city for free at specified times. The programme will be delivered in all leisure centres and in community venues daily. It will lead to the enhancement of the present Bodyline on Referral Scheme by implementing a greater level of behaviour change support for the new participants. This programme will be branded up as a Leeds Let’s Change initiative. The project will also extend its reach into other community settings e.g. parks and libraries. The LLGA project is explored further in section 8.

7.1.3 Further high level support of the leisure and culture contribution can be gained by influencing the agenda and priorities of the new Health and Well Being Board and the other four Strategic Partnership Boards. This can be achieved by ensuring delivery against the Joint Health and Wellbeing Strategy, connecting with emerging partnership structures, such as the Best City Leadership Network and linking with Area leads.

7.1.4 Whilst the Health and Wellbeing Board is embryonic and developing it is difficult to know how to exert influence, but as structures and priorities are agreed this should become clearer and leisure and culture services need to be ready to respond, with evidence of potential impact and contribution.

7.1.5 Explore with public health colleagues how to best use social marketing tools and expertise to engage with the right target markets whilst promoting the right health and wellbeing messages (and programmes/interventions/opportunities) at the right time.

7.1.5 Support the development and delivery of strategic partnership strategies to ensure health outcomes are addressed i.e. the new Sport

Leeds Strategy. The goal is to be the “most active big city” (as already approved by Executive Board), in support of the Vision for Leeds 2030 ambition to be the best city in the UK.

- 7.1.6 Reopen Middleton Leisure centre in April 2013 with stronger partnerships with health in place. The wider facility will be known as Middleton Active and work is ongoing to develop some innovative programmes as part of a national pilot project, working with the major national governing bodies of sport such as the FA and the RFU.
- 7.1.7 Open Holt Park Active in October 2013– a new leisure facility which is a joint project between Sport and Active Lifestyles and Adult Social Care. This centre is ground-breaking in the way it intends to engage and support users from Adult Social Services. This presents a major opportunity to really “join up” health and leisure services.
- 7.1.8 Further embed the new Sport and Active Lifestyles team with new health partners and establish more joint initiatives and approaches to reducing health inequalities in the city.
- 7.1.9 Continue to support the Ageing Well and Working Well agendas across the wider leisure and culture offer.
- 7.1.10 Work with the Chief Planning Officer and the new public health consultant for City Development to explore ways that Leisure and Culture offer can be enhanced through the planning system.
- 7.1.11 Given that employment leads to better health outcomes, explore the links between leisure and culture and employability, especially in relation to mental health, for example, through the Community Learning Fund with colleagues in jobs and skills.
- 7.1.12 Ensure that all possible development opportunities are exploited in relation to reducing health inequalities through the delivery of large scale events i.e. Rugby League World Cup, Yorkshire Grand Depart Tour de France and Leeds International Film Festival. How can public health contribute to these events both at a local level and at a, Yorkshire-wide, regional level.
- 7.1.13 Ensure that work continues to apply the principles of the NICE guidance notes when developing interventions.

8. Leeds Lets Get Active:

- 8.1 As previously mentioned the Sport and Active Lifestyles service has been successful in securing funding from Sport England and Public Health to implement an exciting new project designed to get the inactive, active. Whilst the project is led by the Sport and Active Lifestyles service it has directly relevant links into the wider leisure and culture offer. It therefore provides an

opportunity for Scrutiny Board to explore Leisure and culture links to public health outcomes as the project develops.

- 8.2 Leeds Lets Get Active seeks to explore methods to remove barriers to participation in sport and physical activity for the least active people in Leeds. Working with the Leeds Let's Change programme, it intends to support a culture change whereby inactive people become active through the introduction of free access to leisure centre activities and community sports within a supported and welcoming environment. The scheme also hopes to embed a process and support mechanism for health professionals and their patients who could 'benefit from doing more exercise'. The offer is citywide, but will be greatest in areas where activity levels are lowest and health inequalities are highest.
- 8.3 The total value of the project is £1.38 million. £500K of funding has been secured through public health and Sport England confirmed a further £500K of funding on Monday 18th March 2013. The remainder of the funding is in-kind staffing costs. The key to securing the Sport England funds were in demonstrating through the project that sport can successfully engage inactive people into physical activity and critically evidencing the impact.
- 8.4 Leeds Lets Get Active will be delivered in partnership with an academic research institution. The main focus of this research will be to determine whether a free and/or discounted offer, combined with a supportive environment, can get people who are inactive to be active for 1 X 30 minutes per week. The ability to monitor impact is a key outcome for Sport England and therefore the funding is very much linked to our ability to evidence attendance and participation on programmes.
- 8.5 Leeds Lets Get Active has three key strands. The target audiences for each strand are outlined below:
- 8.5.1 *Strand 1 and 2: Free gym and swim offer in leisure centres and free multisport community offer in parks and open spaces:*
This strand will target inactive people in Leeds (those doing less than 1 X 30 minutes of sport and/or physical activity per week) with a greater focus on those living in the most deprived areas of the city. Primarily this strand of the project is seeking to break down the barrier that cost has to participation. The session schedule will be planned so that children and young people as well as adults will be able to benefit from the free offers, through provision at weekends and in school holidays.
- 8.5.2 *Strand 3: Bodyline Access Scheme:*
Building on the existing Bodyline scheme, this strand will target those who are identified through a health care professional intervention who could benefit from 'being more active'. This could include, for example, those at potential risk of CVD or diabetes, those with low mood, those who are overweight or those who are engaged in changing another aspect of their current lifestyle e.g. stopping smoking, reducing alcohol consumption. This audience will not already be achieving 1 X 30 minutes of sport per week and they will not have

pre-existing medical or long term conditions. (For the sake of clarity the LLGA programme will not target people who already have serious long term or pre existing medical conditions. Work continues in parallel to this project to introduce a targeted specialist GP referral scheme working with the Clinical Commissioning Groups).

- 8.6 It is hoped that the scheme will grow in future (into other settings for example), but the initial pilot needs to be manageable and affordable. It is hoped that if the pilot proves to meet its objectives and to be sustainable financially the offer will widen, both in the leisure centres and the community.
- 8.7 In addition LLGA could lead to investment in the treatment of long term health conditions through physical activity via the development of a coherent city wide exercise referral scheme. Significant investment would be required to progress this, so the pilot project will be invaluable in evidencing to health partners that sport and physical activity can support their outcomes. Relationships between health and sport have already strengthened through the process of developing the bid to Sport England and as these links continue to embed it is hoped that other new opportunities for joint working will also emerge.
- 8.8 The pilot project can influence health partners in strengthening the use of sport and physical activity in the health system. It is felt that the pilot is encouraging health to work more closely with the Sport and Active Lifestyle service and that this relationship is already bringing about positive developments in terms of Clinical Commissioning Group (CCG) interest in the potential benefits of physical activity for inactive patients as both a prevention and therapeutic option.
- 8.9 It is recommended that the Board supports the Leeds lets Get Active project by receiving progress reports during its ongoing development and implementation.

9. Conclusion:

- 9.1 The health landscape is changing rapidly and we need to understand direction of travel. The cultural and leisure offer (in terms of health benefits) needs to be better packaged and communicated and championed from within the council if funding is to be accessed either through the public health commissioned route or through CCGs. Culture and leisure's role in care pathways needs to be better exploited by all stakeholders.
- 9.2 The case (and evidence base) for culture and leisure is strong and therefore we need to get a better understanding of the landscape we are operating within and where the potential of the leisure and cultural offer can be more fully exploited.

10. Recommendations

- 10.1 That board members recognise the valuable contribution that cultural and leisure services play in supporting the delivery of public health outcomes
- 10.2 That the Board receives updates on the ongoing development and implementation of Leeds Lets Get Active

11. Appendices:

1. 'Start Active, Stay Active' – Chief Medical Officers report on physical activity from the four home countries – the relationship between physical activity and health outcomes
2. 'Start Active, Stay Active' – Chief medical Officers report on physical activity from the four home countries – Executive Summary
3. Journal of Mental Health, Griffiths 2008 – 'The experience of creative activity as a treatment medium', Sue Griffiths - the conclusion from the study
4. National Institute of Clinical Excellence guidance report for Scrutiny Board (Health and wellbeing and Adult Social Care)
5. National Electronic Library for Health: Mental Health
<http://www.mhhe.heacademy.ac.uk/links/national-electronic-library-for-mental-health-nelmh>

APPENDIX 1: Start Active Stay Active

The relationship between physical activity and health outcomes

Health outcome	Nature of association with physical activity	Effect size	Strength of evidence
All-cause mortality	Clear inverse relationship between physical activity and all-cause mortality.	There is an approximately 30% risk reduction across all studies, when comparing the most active with the least active.	Strong
Cardiorespiratory health	Clear inverse relationship between physical activity and cardiorespiratory risk.	There is a 20% to 35% lower risk of cardiovascular disease, coronary heart disease and stroke.	Strong
Metabolic health	Clear inverse relationship between physical activity and risk of type 2 diabetes and metabolic syndrome.	There is a 30% to 40% lower risk of metabolic syndrome and type 2 diabetes in at least moderately active people compared with those who are sedentary.	Strong
Energy balance	There is a favourable and consistent effect of aerobic physical activity on achieving weight maintenance.	Aerobic physical activity has a consistent effect on achieving weight maintenance (less than 3% change in weight). Physical activity alone has no effect on achieving 5% weight loss, except for exceptionally large volumes of physical activity, or when an isocaloric diet is maintained throughout the physical activity intervention. Following weight loss, aerobic physical activity has a reasonably consistent effect on weight maintenance.	Strong Strong Moderate

Musculoskeletal health	Bone: There is an inverse association of physical activity with relative risk of hip fracture and vertebral fracture. Increases in exercise and training can increase spine and hip bone marrow density (and can also minimise reduction in spine and hip bone density).	Bone: Risk reduction of hip fracture is 36% to 68% at the highest level of physical activity. The magnitude of the effect of physical activity on bone mineral density is 1% to 2%.	Moderate(weak for vertebral fracture)
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Health outcome	Nature of association with physical activity	Effect size	Strength of evidence
Musculoskeletal health(continued)	Joint: In the absence of a major joint injury, there is no evidence that regular moderate physical activity promotes the development of osteoarthritis. Participation in moderate intensity, low-impact physical activity has disease-specific benefits in terms of pain, function, quality of life and mental health for people with osteoarthritis, rheumatoid arthritis and fibromyalgia.	Joint: Risk reduction of incident osteoarthritis for various measures of walking ranges from 22% to 83%.Among adults with osteoarthritis, pooled effect sizes (ES) for pain relief are small to moderate, i.e. 0.25 to 0.52. Function and disability ES are small: function ES = 0.14 to 0.49 and disability ES = 0.32 to 0.46.	Weak Strong
	Muscular: Increases in exercise training enhance skeletal muscle mass, strength, power and intrinsic neuromuscular activation.	Muscular: The effect of resistance types of physical activity on muscle mass and function is highly variable and dose-dependent.	Strong
Functional health	There is observational evidence that mid-life and older adults who participate in regular physical activity have reduced risk of moderate/severe functional limitations and role limitations. There is evidence that regular physical activity is safe and reduces the risk of falls.	There is an approximately 30% risk reduction in terms of the prevention or delay in function and/or role limitations with physical activity. Older adults who participate in regular physical activity have an approximately 30% lower risk of falls.	Moderate to strong Strong

Cancer	There is an inverse association between physical activity and risk of breast and colon cancer.	There is an approximately 30% lower risk of colon cancer and approximately 20% lower risk of breast cancer for adults participating in daily physical activity.	Strong
Mental health	There is clear evidence that physical activity reduces the risk of depression and cognitive decline in adults and older adults. There is some evidence that physical activity improves sleep. There is limited evidence that physical activity reduces distress and anxiety.	There is an approximately 20% to 30% lower risk for depression and dementia, for adults participating in daily physical activity. There is an approximately 20% to 30% lower risk for distress for adults participating in daily physical activity.	Strong Moderate Limited

Executive summary

These guidelines are issued by the four Chief Medical Officers (CMOs) of England, Scotland, Wales and Northern Ireland. They draw on global evidence for the health benefits people can achieve by taking regular physical activity throughout their lives. Regular physical activity can reduce the risk of many chronic conditions including coronary heart disease, stroke, type 2 diabetes, cancer, obesity, mental health problems and musculoskeletal conditions. Even relatively small increases in physical activity are associated with some protection against chronic diseases and an improved quality of life.

These benefits can deliver cost savings for health and social care services. However, the benefits of physical activity extend further to improved productivity in the workplace, reduced congestion and pollution through active travel, and healthy development of children and young people.

The four UK home countries all previously had physical activity guidelines. As our understanding of the relationship between physical activity and health has grown, we have evolved the guidelines to reflect the evidence base and address inconsistencies. These new guidelines are broadly consistent with previous ones, while also introducing new elements.

This report emphasises for the first time the importance of physical activity for people of all ages. We have therefore updated the existing guidelines for children and young people and for adults and have developed new guidelines for early years and for older adults. In addition, the report highlights the risks of sedentary behaviour for all age groups. Emerging evidence shows an association between sedentary behaviour and overweight and obesity, with some research also suggesting that sedentary behaviour is independently associated with all-cause mortality, type 2 diabetes, some types of cancer and metabolic dysfunction.⁶ These relationships are independent of the level of overall physical activity. For example, spending large amounts of time being sedentary may increase the risk of some health outcomes, even among people who are active at the recommended levels.⁶

These guidelines also allow greater flexibility for achieving the recommended levels of physical activity. Bringing all of these aspects together creates a number of key features of this report, including:

- ♦ a lifecourse approach
- ♦ a stronger recognition of the role of vigorous intensity activity
- ♦ the flexibility to combine moderate and vigorous intensity activity
- ♦ an emphasis upon daily activity
- ♦ new guidelines on sedentary behaviour.

Each of us should aim to participate in an appropriate level of physical activity for our age. Each of the lifecourse chapters provides an introduction, sets out the guidelines for that age

group, summarises the evidence and discusses what the guidelines mean for people. We hope that this report will be read by policy makers, healthcare professionals and others working in health improvement. The guidelines are designed to help professionals to provide people with information on the type and amount of physical activity that they should undertake to benefit their health, in particular to prevent disease. The age groups covered in this report are:

- ◆ early years (under 5s)
- ◆ children and young people (5–18 years)
- ◆ adults (19–64 years)
- ◆ older adults (65+ years).

EARLY YEARS (under 5s)

- 1 Physical activity should be encouraged from birth, particularly through floor-based play and water-based activities in safe environments.
- 2 Children of pre-school age who are capable of walking unaided should be physically active daily for at least 180 minutes (3 hours), spread throughout the day.
- 3 All under 5s should minimise the amount of time spent being sedentary (being restrained or sitting) for extended periods (except time spent sleeping).

CHILDREN AND YOUNG PEOPLE (5–18 years)

- 1 All children and young people should engage in moderate to vigorous intensity physical activity for at least 60 minutes and up to several hours every day.
- 2 Vigorous intensity activities, including those that strengthen muscle and bone, should be incorporated at least three days a week.
- 3 All children and young people should minimise the amount of time spent being sedentary (sitting) for extended periods.

ADULTS (19–64 years)

- 1 Adults should aim to be active daily. Over a week, activity should add up to at least 150 minutes (2½ hours) of moderate intensity activity in bouts of 10 minutes or more – one way to approach this is to do 30 minutes on at least 5 days a week.
- 2 Alternatively, comparable benefits can be achieved through 75 minutes of vigorous intensity activity spread across the week or a combination of moderate and vigorous intensity activity.
- 3 Adults should also undertake physical activity to improve muscle strength on at least two days a week.
- 4 All adults should minimise the amount of time spent being sedentary (sitting) for extended periods.

OLDER ADULTS (65+ years)

- 1 Older adults who participate in any amount of physical activity gain some health benefits, including maintenance of good physical and cognitive function. Some physical activity is better than none, and more physical activity provides greater health benefits.
- 2 Older adults should aim to be active daily. Over a week, activity should add up to at least 150 minutes (2½ hours) of moderate intensity activity in bouts of 10 minutes or more – one way to approach this is to do 30 minutes on at least 5 days a week.
- 3 For those who are already regularly active at moderate intensity, comparable benefits can be achieved through 75 minutes of vigorous intensity activity spread across the week or a combination of moderate and vigorous activity.
- 4 Older adults should also undertake physical activity to improve muscle strength on at least two days a week.

5 Older adults at risk of falls should incorporate physical activity to improve balance and co-ordination on at least two days a week.

6 All older adults should minimise the amount of time spent being sedentary (sitting) for extended periods.

Despite the widely reported benefits of physical activity, the majority of adults and many children across the UK are insufficiently active to meet the previous recommendations. There are clear and significant health inequalities in relation to physical inactivity according to income, gender, age, ethnicity and disability.⁷⁻¹⁰

These guidelines apply across the population, irrespective of gender, race or socio-economic status. However, barriers related to safety, culture and access, for example, can have a disproportionate effect upon the ability of individuals to respond to the guidelines; therefore, interventions to promote physical activity must consider this. This is particularly significant where efforts are focused in locations comprising large numbers of traditionally sedentary groups and individuals.

This report sets out clearly what people need to do to benefit their health, and can help them to understand the options for action that fit their own busy lives. There now needs to be careful and planned translation of these guidelines into appropriate messages for the public, which relate to different situations. However, communication alone is not enough: this has to be matched with concerted action at all levels to create environments and conditions that make it easier for people to be active. New aspects of the guidelines also provide fresh opportunities for action.

A new approach that makes physical activity everyone's business is not without challenge – for example, transferring knowledge and understanding to professionals in other sectors, and managing the competing pressures on urban environments to retain green space and promote active travel.

Finally, these new guidelines may require some changes to the way we monitor and report on physical activity.

In conclusion, we know enough now to act on physical activity. The evidence for action is compelling, and we have reached a unique UK-wide consensus on the amount and type of physical activity that is needed to benefit health. This new approach opens the door to new and exciting partnerships and will help to create a more active society.

APPENDIX 3:

Journal of Mental Health, Griffiths 2008 – ‘The experience of creative activity as a treatment medium’, Sue Griffiths (a full copy of this research report is available on request).

Please find outlined below the conclusion from the above named report.

Conclusion

Although the findings are preliminary there are some implications for practice. It is recognized that creative activities should only be used with those for whom they have meaning and value. Where that applies creative activities provide a versatile treatment medium with wide opportunities for choice and self-determination.

Creative activities can be used to facilitate engagement at different levels. They provide opportunity for experiences of flow which can be relaxing, refreshing and peaceful. Strategies to facilitate engagement include discerning and maintaining a balance between perceived skill and perceived challenge, clear expectations, consistent positive feedback and providing a conducive environment. Such an environment has been considered “safe” and provides adequate time, space, privacy and head space.

Potential health gains from using creative activities as a treatment medium include a sense of achievement, growth in self-confidence, the development of skills (both physical and cognitive), some control of negative thoughts and feelings of stress. Creative activity can become an occupation to an individual, providing purpose and meaning, structuring time and contributing to self concept and personal identity. It can be a bridge to accessing other groups within the community.

APPENDIX 4:



Report author: Steven Courtney
Tel: 247 4707

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Health and Wellbeing and Adult Social Care)

Date: 20 February 2013

Subject: National Institute for Clinical Excellence guidance

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1 Purpose of this report

1.1 The purpose of this report is to provide the Scrutiny Board with an outline of the role of the National Institute for Clinical Excellence (NICE) and recently published guidance aimed at local authorities.

2 Main issues

2.2 The Health and Social Care Act transfers public health responsibilities to local government from April 2013 and gives NICE new responsibilities to produce guidance for social care. As a result of these changes NICE is now increasingly relevant to those working in local government, whether as an officer, an elected member or councillor, or a member of a Health and Wellbeing Board or Health Overview and Scrutiny Committee.

2.3 NICE is looking closely at how it can understand and work more closely with local government, and has created a reference group to help improve that relationship and guide it in developing products that are useful and relevant. NICE has created a new section of its website for those working in local government to keep up to date with its work and to provide a single point to

access information, NICE guidance and other tailored resources for local government.

2.4 NICE has developed public health briefings for a range of different topics. The briefings are meant for local authorities and their partner organisations in the health and voluntary sectors, in particular those involved with health and wellbeing boards. The briefings will be relevant to local authority officers and councillors, directors of public health, and commissioners and directors of adult social care and children's services. Briefings are also likely to be relevant to members of local authority scrutiny committees and may also be used alongside the local joint strategic needs assessment to support the development of joint health and wellbeing strategies.

2.5 The following briefings have been published to date:

Number	Topic	Date Issued
PHB 1	Tobacco	July 2012
PHB 2	Workplace health	July 2012
PHB 3	Physical activity	July 2012
PHB 4	Health inequalities and population health	October 2012
PHB 5	NICE guidance and Public Health Outcomes	October 2012
PHB 6	Alcohol	October 2012
PHB 7	Behaviour change	January 2013
PHB 8	Walking and cycling	January 2013

2.6 Copies of the above guidance/ briefings are available on request and some copies will be made available at the Scrutiny Board meeting for reference purposes. However, the details are likely to be particularly relevant when the Scrutiny Board is undertaking any specific work relevant to the areas identified.

2.7 It should also be noted that there are a number of additional briefings in development, which will be finalised and published in the coming months. These briefings are as follows:

Topic	Expected publication date
Return on investment	TBC
Effective partnerships	TBC
Obesity	March 2013
Contraceptive services	TBC
Health equity audit	TBC
Spatial planning	May 2013

Previous Scrutiny Board recommendations

- 2.8 It is perhaps worthwhile reminding members of the Scrutiny Board that in May 2010, members of the former Scrutiny Board (Health) identified the following recommendation:

That, by December 2010, in collaboration with the Director of Public Health, the Director of Adult Social Services (as the lead for Health):

- (a) Makes an assessment of the extent to which all NICE public health guidance and recommendations (as they relate to local authorities) have been disseminated and used to inform the delivery of services, either directly or through appropriate policies, across the Council.*
- (b) Designs and implements a robust assurance process to ensure the appropriate distribution and consideration of any future NICE guidance, appropriate to the Council.*

- 2.9 The above recommendation formed part of the inquiry report 'Promoting Good Public Health: The Role of the Council and its Partners' published in May 2010. The following response to the recommendation and associated updates were reported during the municipal year 2010/11.

September 2010:

This recommendation is agreed. The Scrutiny Board (Health) has noted the important role of NICE in providing national evidence of effectiveness on the promotion of good health and the prevention and treatment of ill health. As part of the Governments White Paper on the NHS and the subsequent review of arm's length bodies, the future role of NICE has been seen as crucial, and will be put on an even firmer statutory footing by establishing it in primary legislation. Its role will expand scope to include social care standards. A member of the NHS Leeds Public Health Directorate will take forward the recommendation from September 2010, working closely with LCC staff. The intention is to complete this work by December 2010. A Public Health trainee has been identified to take forward this work which will commence in September, with completion by December 2010.

December 2010:

Options have now been developed and are under discussion, within NHS Leeds and LCC. The preferred option requires additional resources, which have not been identified at this stage.

- 1. Dissemination of NICE guidance to NHS Leeds, LCC and VCS contacts (i.e. not a full assurance process).*
- 2. Dissemination with a piloted assurance process in one area (possibly alcohol guidance).*
- 3. Full assurance process for implementing and monitoring NICE guidance, supported by a new NICE Public Health Group as dedicated support officer.*

A report outlining these options in full has been drafted and will be considered by the Health Improvement Board shortly.

April 2011:

The options presented in the November 2010 report: 'NICE Public Health guidance: An assurance process proposal for NHS Leeds and Leeds City Council' will be discussed at the next meeting of the Health Improvement Board in May 2011.

- 2.10 Given the imminent transfer of Public Health responsibilities to the Council (i.e. in April 2013), members of the Scrutiny Board may wish to revisit this recommendation and consider any arrangements likely to be in place from April 2013.

3 Recommendations

- 3.1 Members are asked to consider the details presented in this report and discussed at the meeting and determine any appropriate further scrutiny activity at this time.

4 Background papers¹

None used

¹The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 9 April 2013

Subject: Scrutiny Inquiry – Strategic Partnership Boards

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The Scrutiny Board Procedure Rules state that all Scrutiny Boards will act as a “critical friend” to the relevant Strategic Partnership Board and consider and report on the following areas:
 - What contribution the Partnership Board is making to tackle poverty and inequality, and the progress being made against this
 - How successfully the Board’s partnership arrangements are working
 - To what extent are significant benefits being seen from partnership working? How has partnership working ensured increased pace of change to address the issue in hand?

2. A common approach is being adopted for Scrutiny Boards in exercising their “critical friend” role, in order that outcomes can be compared and contrasted between Partnership Boards. However, it is also acknowledged that each Strategic Partnership Board is at a different stage in its development and maturity.

3. During March and April 2013, Scrutiny Boards will receive reports from the relevant Strategic Partnership Board and have the opportunity to question the chair and members of the Partnership Board and support officers.

Date	Scrutiny Board	Strategic Partnership Board
11 March	Safer and Stronger Communities	Safer and Stronger Communities
14 March	Children and Families	Children's Trust Board
26 March	Housing and Regeneration	Housing and Regeneration
27 March	Health & Wellbeing & Adult Social Care	Health and Wellbeing Board
9 April	Sustainable Economy and Culture	Sustainable Economy and Culture

4. The attached report provides background information on the history and development of the Sustainable Economy and Culture Strategic Partnership Board. The report also presents information which will assist the Scrutiny Board in assessing strengths and areas for development for the Partnership Board in respect of the three key questions set out in paragraph 1 above.
5. Following the scrutiny sessions in March, each Scrutiny Board will produce a summary report of its findings. The Scrutiny Support Unit will then prepare a cover report drawing out any common threads and best practice emerging from the individual inquiry sessions. The full report will be presented to Council, as the commissioning body for this piece of scrutiny inquiry work. Each Strategic Partnership Board will also receive their respective individual report, along with the cover report, and will be requested to respond to any scrutiny recommendations in the normal manner.
6. In December 2012 a review of partnership arrangements was undertaken. It concluded that:
 - The Leeds Initiative Board should be replaced by a wider Best City Leadership Network; this would involve more stakeholders in less frequent meetings focussing on the big 'State of the city' issues which face the city.
 - Best City summits will be held drawing on partners from the network to tackle issues of joint interest.
 - The Leeds Initiative brand should be retired, and the partnerships should be referred to as 'Best City Partnerships'.
 - The 5 strategic partnership boards shall not be changed, however they shall be managed in future by the relevant directorates
7. The outcome of the review does not change the focus of this scrutiny exercise. The partnerships are an important focus for the delivery of the city's key aims. Scrutiny Boards acting as the "critical friend" of the partnerships will help further progress the agenda under the new arrangements.

Recommendation

8. The Scrutiny Board is requested to use the attached information and the discussion with representatives from the Strategic Partnership Board to inform its contribution to the scrutiny report on strategic partnership boards.

Background documents¹

9. None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Item no: 5
Report from: Sustainable Economy and Culture Board
Report to: Leeds Initiative Board
Date: 04 December 2012
Subject: The Work of the Sustainable Economy and Culture Board and its Vision for the Future

Executive Summary

It is the view of the Sustainable Economy and Culture Board (SEC) Board that creating a prosperous and sustainable economy is critical to the future success of our city. Despite the recession Leeds continues to attract new investments and create new jobs. Making sure that local people can access these opportunities is essential, as is ensuring that Leeds is a well connected and planned city with cultural facilities, activities and opportunities for local people and national and international visitors.

The Priorities determined by this Board as their City Priority Plan focus are to:

- **Drive the sustainable growth of the Leeds economy to support the creation of new jobs and new skills;**
- **Promote low carbon businesses, buildings, energy generation and connectivity across the city;**
- **Raise the profile of Leeds and its cultural opportunities.**

These priorities are the outcome of the SEC Board's recent review of the original seven priorities and reflect the Board's key obsessions.

In addition, the Sustainable Economy and Culture Board has identified the pipeline of key projects and programmes underway which are set to transform the face of the city over the next ten to twenty years. The high level checklist of Transformational Projects 2011-2030 (attached) groups a diverse range of activities under eight different programmes. This table is a live document under constant review, which will identify and shape the next wave of potential opportunities and programmes to be championed.

1.0 The Challenge

Leeds was a north of England industrial giant of the 19th century that, unlike many competitor cities was not dominated by any single manufacturing sector. Due to its broad base and diverse economy it was able to achieve a late 20th century renaissance in the emerging new sectors of Financial, Legal and Business services.

The immediate challenge facing Leeds in the 21st century is the city's continuing development in a post credit crunch environment. The SEC Board's role is to ensure Leeds capitalises on all opportunities to drive forward our ambitions and make links to the new high growth sectors identified in the Leeds Growth Strategy.

2.0 Formation and development of the Partnership Board

This is a widely drawn Board reflecting the interests of the public, private and third sectors, as illustrated in Appendix 1. Its membership is ideally placed to take forward the principle of Civic Enterprise set out in the Commission on the Future of Local Government particularly through encouraging businesses to become more civic, and the council and the third sector to become more enterprising.

At their first meeting, members were asked to identify their key priorities for the city. These reflected the areas identified in the City Priority Plan (CPP), with strongest support for immediate actions being in the areas of:

- Raise the city's profile; and to
- Support jobs and skills.

At the following meeting the Board arrived at a collective long term view of the key challenges and opportunities Leeds faces in delivering the aspiration of becoming the Best City for Business by 2030. It identified a list of eight over-arching programmes (Transformational Projects 2011 – 2030) which have the potential to transform the city and committed to supporting the ongoing identification of a pipeline of projects covering the next 20 years. The Board considers that the delivery of these projects is a critical step towards achieving our aspiration.

The Board proposes to further support this approach by aiming to:

- join up activities between partners and use the collective strength to maximise the best outcomes for the city;
- track the medium and long term progress of the journey to become Best City for Business by 2030;
- act as powerful ambassadors for the city and convey the key messages promoting a positive picture of Leeds.

3.0 Transformational Projects

The Transformational Projects 2011 – 2030 (Appendix 2) represents effectively the Board's work plan and shows key deliverables against the eight over-arching projects, mapped over time and set against the three priorities.

It identifies three key things - what is currently being delivered on the ground, the pipeline of work going forward and it allows the Board to identify gaps where it is unlikely that we shall achieve our ambition and where we need to direct further activity.

In relation to the first area, the milestones achieved over the past 14 months highlighted in green, include the completion of the A65 Quality Bus Lane, the formation of Leeds and Partners, securing government funding for NGT, super fast Broadband and the delivery of Leeds Gold.

The second area or immediate 'pipeline' identifies that in 2013 the projects moving to completion are the opening of Trinity, the Leeds Arena, and the establishment of the

Apprenticeship Training Agency; while over the next 4 years it includes the selection as one of the UK host cities for the Rugby League 2013 and Rugby Union 2015 World Cups; the announcement on the outcome of Yorkshire's bid to host the opening of Le Tour De France in 2014; and commencement in 2014 of Eastgate Shopping Centre with the arrival of the John Lewis flagship store in 2016.

To maximise the impact the Board recognises there are a range of opportunities to consider as well and these will come from a number of areas including the City Deal Employment and Skills and the £1 billion West Yorkshire Transport Fund, the strengthening Leeds City Region, Local Enterprise Partnership, an engaged private sector, new public transport links and District Heating.

The final area is about identifying where further focused activity is needed to enable us to step up a gear and maintain the momentum generated by the activities above to propel Leeds forward and into a sustainable period of long term growth. Major infrastructure opportunities, for example, will be provided through the transport fund and taking a City Region perspective on connectivity and the economic benefits, will lead us to a step change on the transport infrastructure for the City.

The Partnership has identified three areas of opportunity and focus for the immediate future - Low Carbon specifically in relation to the opportunities for large scale district heating in the City, the Health Hub specifically in relation to releasing the latent potential in the Leeds economy for post credit crunch growth in areas like the medical research sector, and PR & Communications identified as the most important area for promoting Leeds as the 'Best City'. A workshop programmed for early in the new year will further develop these three areas.

4.0 Board level engagement

2011/12 has been an important first year, with different members of the Board leading, facilitating and driving activity whilst being cognisant of the wider opportunities and potential; highlights include:

- Individual members are assuming championship roles on different aspects of the SEC Board agenda. During 2011-12 championship responsibilities were taken for:-
 - Health Hub – David Hogg
 - Low Carbon City – Simon Bowen
 - Skills – Peter Roberts
- The Board has set up a Performance Steering Group to consider “turning the curve” priorities and producing ‘key messages’ on achievements in the City;
- The hard-won success of partners in securing the City Deal, the £1 billion West Yorkshire Transport fund, progress towards the New Generation Transport scheme and Leeds Station Gateway;
- The near completion of major capital schemes of Trinity and Leeds Arena and the confirmation of Hammerson's development plans for Eastgate;

- Successful delivery of a year long cultural programme including the launch of Leeds Inspired, supporting the triumph of Leeds' Olympic and Paralympic athletes at the London 2012 Olympic and Paralympic Games and hosting the China team;
- The launch of "Leeds and Partners" which brings inward investment and tourism services from Leeds City Council and Marketing Leeds into one completely new agency;
- Production of a strategy to tackle Climate Change with a greater focus on partnership action;
- The establishment of a new Apprenticeship Training Agency for Leeds.

5.0 Links to the Other Strategic Partnerships

The SEC Board has a clear role to play in contributing to the other City Priorities. It has already selected measures around Financial Inclusion and around access to new Jobs and Skills for local people as its specific contribution in the cross-cutting project to address inequality.

5.1 Children's Trust – Discussions have opened on the Child Friendly City campaign between Leeds Children's Trust and business leaders on aspirations for Leeds to become the Best City for Children by 2030. Discussions are underway on a range of matters from improvements to city centre amenities and more accessible public transport.

5.2 Health and Well-Being Board – Proposals to build on the legacy of the Leeds Gold 2012 Olympics and Paralympics celebrations to contribute to the health and well-being agenda through cultural and sports initiatives, such as Be Active programmes targeted at the less active population. An annual Legacy Fund of £100,000pa has already been approved by Leeds City Council's Executive Board.

6.0 Conclusion

In its first year, the Board has identified progress made across all priorities and related it to what is happening on the ground. The Board has scoped what is currently in play and what is soon to be delivered and specifically identified opportunities and areas where actions are needed to drive the city's vision and make a step change.

Over the coming year, the Board will focus its attention on three bands of activity from the high level checklist Transformational Projects 2011-2030

- **PR and Communications plan for Leeds** – with the focus on raising the city profile
- **Innovation** – with a focus on Health Hub developments and opportunities for sector growth
- **Low Carbon City** – with a particular focus on transport, connectivity and District Heating

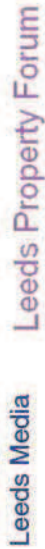
The Board will further consider where the future gaps are likely to be and identify the new projects and proposals to go into the pipeline of Transformational Projects over the long term. It will also identify where further partnership activity is required if we are to achieve our ambition articulated in the Vision for Leeds.

7.0 Recommendation

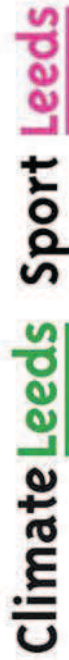
Leeds Initiative Board is invited to note the progress of the SEC Board to date and comment on its direction of travel over the next two years, up to the end of the current City Priority Plan in 2014.

Sustainable Economy and Culture Board

LEEDS SECB | Private Sector



LEEDS SECB | Partnerships



LEEDS SECB | Public Sector



LEEDS SECB | Third Sector



Transformational Projects



Leeds Arena



New Generation Transport



BDUK Broadband Delivery Project



South Bank and City Centre Park

Leeds Apprenticeship Training Agency



Transformational projects 2011-2030

■ Milestones achieved

Project / Development	Key Delivery Partners	City Priority Plan period to 2015						Long term 2015 to 2030					The 3 Priorities	
		2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/30				
PR and Communications plan for Leeds	Marketing Leeds SEC Board		Merge Mktg Lds, Locate in Lds, LFSI	Further development of Leeds and Partners business plan and city proposition	Complete Legible Leeds								Top International city	Raise the profile of Leeds and its cultural opportunities
			Support SY CDI Yorkshire Content Fund Involvement in 'Make Owt' Develop broadband proposals	LIHH: Phase 1 Establish Medical Park	LIHH: Phase 2 Establish Health Campus Deliver super fast broadband Deliver ultra-fast broadband for businesses	LIHH: Phase 3 Advanced Manufacturing	LIHH: Market driven devs	LIHH: Market driven devs	LIHH: Market driven devs					
Innovation	SEC Board and entrepreneur businesses													
			Leeds Climate Change Strategy	Green Deal for Leeds agreed	Deliver ELENA investment fund	All projects low carbon	District Heating (RERC) AV commences	Green Deal full roll out commences	Achieve 40% at worst	Exceed 40% target				Promote low carbon businesses, buildings, energy generation and connectivity across the city
Low Carbon City Sustainable Strategy – become a leader in UK	Climate Change Partnership		Revise upwards ambition of climate change strategy											
			Gov Approval NGT funding HS 2 Rail A65 Quality Bus LCR success with City Deal	Explore carbon neutral transport systems other cities Develop options to LBIA transport improvements	Integrate ITA into Combined Authority Rail growth package	Seek ways to implement carbon neutral transport system	NGT construction starts Deliver transport to/from LBIA		NGT trolleybus operational	HS2 Rail Interim by 2026/ Full 2032 Integrated Transport System by 2030				Promote low carbon businesses, buildings, energy generation and connectivity across the city
Improve arrival into and moving around the City	Network Rail Metro LBIA		Funding secured to commence Leeds Station Masterplan											

Project / Development	Key Delivery Partners	City Priority Plan period to 2015					Long term 2015 to 2030					The 3 Priorities
		2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/30		
Aire Valley Enterprise Zone	Local Enterprise Partnership LCR		AV Sites 1 & 2 Live 1st April	AV Site 3 operational Site 4 operational (Subject to obtaining Growing Places Fund)		Deliver Park and Ride AV to city centre AV Eligibility ends						Driving the sustainable growth of the Leeds economy to support the creation of new jobs and skills
Access to Jobs for Local Residents	Employment Leeds	Launch ATA	Business case for Kirkgate Market Develop Leeds Retail Hub LCR sign off City Deal 5:3:1	LCR est Apprenticeship Academy Trinity opens March 2013 Plan improvements Lower Kirkgate Eastgate Quarter – John Lewis signs agreement	Start improvements to Lower Kirkgate	Eastgate Shopping Quarter due to open 2016						Driving the sustainable growth of the Leeds economy to support the creation of new jobs and skills
Become the sporting, cultural and events capital of the North	Cultural Partnerships	Prep Leeds Gold	Delivered Leeds Gold Delivered Leeds Inspired Dev HLF Bids New Cultural Projects Dev Bid 2014 Tour De France Re-launch Light Night	Open Leeds Arena, 2013 Deliver Rugby League World Cup Host City Attract higher profile events to city Support redevelopment Elland Road Start reporting ec & soc impact of culture	WWI commemoration Plan New Conference Facilities Tour De France Le Grand Depart Support 2014 Commonwealth Games Develop Cycle Strategy for Leeds	Plan ground breaking world class architectural bldg High Profile Event Refresh Arena Offer Rugby Union World Cup 2015						Raise the profile of Leeds and its cultural opportunities Sporting and cultural capital of the north with great quality of life
South Bank and City Centre Park	LCC (currently)		Outline business case for park	Tedley Site alternative uses (PSL) Continue to develop FAS plans	Agree Developer proposals	Market driven devs City Centre Park	Market driven devs	Market driven devs	Market driven devs	Sustainable Environment & Economy		Driving the sustainable growth of the Leeds economy to support the creation of new jobs and skills

Leeds Sustainable Economy & Culture Board

MEMBERSHIP at March-April 2013

MEMBERS

Mr	Nigel	Foster	Private Sector Chair	Leeds Chamber
Cllr	Colin	Campbell	Representative Liberal Democrat Group	Leeds City Council
Cllr	Mark	Dobson	Executive Member for Environment	Leeds City Council
Cllr	Richard	Lewis	Executive Member for Economy & Development	Leeds City Council
Cllr	Adam	Ogilvie	Executive Member for Leisure & Skills	Leeds City Council
Cllr	John	Procter	Representative Conservative Group	Leeds City Council
Mr	Simon	Bowens	Friends of the Earth	Third Sector Leeds
Ms	Jenny	Brierley	Chief Executive of Connect	Leeds Housing Partnership
Mr	Allan	Edwards	Private sector	ASDA
Mr	Martin	Farrington	Director of City Development	Leeds City Council
Dr	Kevin	Grady	Director	Leeds Civic Trust
Prof.	David	Hogg	Pro Vice Chancellor for Research & Innovation	University of Leeds
Ms	Lurene	Joseph	Chief Executive	Leeds and Partners
Mr	Iain	Moffatt	Private sector	KPMG
Prof.	Sita	Popat	Head School of Performance and Cultural Industries, U of L	Cultural Industries
Mr	Kieran	Preston OBE	Director General	Metro
Mr	Nick	Ramshaw	Private sector	Thompson Design
Mr	Peter	Roberts	Chief Executive	Leeds City College
Mr	Stewart	Ross	Head of Commercial Services, U of L	Sport Leeds
Mr	Andrew	Raby	Business Development Manager	Leeds Metropolitan University
Mr	Rob	Wolfe	Construction Yorkshire	Third Sector Leeds
Mr	Andrew	Latchmore	Schulmans Solicitors	Leeds Property Forum

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Report of Assistant Chief Executive (Customer Access and Performance)

Report to Sustainable Economy and Culture Scrutiny Board

Date: 9 April 2013

Subject: 2012/13 Q3 Performance Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides a summary of performance against the strategic priorities for the council and city relevant to the Sustainable Economy and Culture Scrutiny Board.

Recommendations

2. Members are recommended to
 - Note the Q3 performance information and the issues which have been highlighted and consider if they wish to undertake further scrutiny work to support improvement over the coming year in any of these areas.

1 Purpose of this report

- 1.1 This report presents to Scrutiny a summary of the quarter three performance data for 2012-13 which provides an update on progress in delivering the relevant priorities in the Council Business Plan 2011-15 and City Priority Plan 2011-15.

2 Background information

- 2.1 The City Priority Plan 2011 to 2015 is the city-wide partnership plan which sets out the key outcomes and priorities to be delivered by the council and its partners. There are 21 priorities which are split across the 5 strategic partnerships who are responsible for ensuring the delivery of these agreed priorities.

- 2.2 The Council Business Plan 2011 to 2015 sets out the priorities for the council - it has two elements - five cross council priorities aligned to the council's values and a set of directorate priorities and targets.
- 2.3 Members will note that the delivery of City Priority Plan priorities are shared with partners across the city while the Council Business Plan sets out the Council's contribution to these shared priorities. This report provides an overview of the performance relating to both plans enabling the Scrutiny Board to directly challenge the council's performance as well as seeking to influence and challenge partners' contributions through existing partnership arrangements.
- 2.4 This report includes 2 appendices:
- Appendix 1 – Performance Reports for the City Priority Plan Priorities relevant to the board
 - Appendix 2 – Directorate Priorities and Indicators relevant to the Board
- 2.5 Each quarter every priority within the City Priority Plans and Council Business Plan are rated green, amber or red according to overall progress against their achievement. These are allocated as follows:
- Green - progress is as planned/expected over the last 3 months. All, or most, of the relevant actions/activities are on track and most targets are being met for the aligned performance measures.
 - Amber - positive progress is being made but not as much as planned/expected. Only some of the relevant actions/activities are on track. Only some of the targets are being met for the aligned performance measures.
 - Red - progress is not being made as planned/expected. Few of the relevant actions/activities are on track. Few of the targets are being met for the aligned performance measures.

A review of this process is currently underway to ensure that all priorities are rated in a consistent manner.

In addition, performance indicators within the Council Business Plan are also rated green, amber or red according to progress against the target laid out in the plan.

3 Main issues

Quarter 3 Performance Summary

City Priority Plan

- 3.1 There are 3 priorities in the City Priority Plan relevant to Sustainable Economy and Culture Board. At Quarter 3 two are assessed as green and one as amber.
- 3.2 The amber priority is:-
- Driving the sustainable growth of the Leeds economy to support the creation of new jobs and skills - At quarter 3, the Employment Rate in Leeds stands at 66.8%. This represents a decrease of 3.6% over the year, and a 0.7% decrease on the previous quarter. In contrast, both the England and Core Cities rate improved over the quarter by 0.1%. Despite this Leeds is still 4.5% above the average Core Cities rate

of 62.3% however, this trend shows that Leeds still faces many economic challenges and that it still has a long way to go to before it returns to pre-recession levels. More detailed analysis of these figures is underway by Economic Development. In addition, Leeds' unemployment rate is 9.9%. This is higher than the England rate of 8.1% and an increase of 0.3% on last quarter (1.2% over the last year) and despite the creation and safeguarding of a number of jobs for local people through the Arena and Trinity developments. However, once the developments open it is expected that this will create 1000's of job opportunities for local people. In terms of apprenticeships, the total number of apprenticeship starts from Aug 2011 to Jul 2012 was 2,264 for 16-18 year olds, 2,109 for 19-24 year olds and 2,831 for 25+. This gives a total of 7,204 apprenticeship starts this year, a 6% increase on the same period last year.

Council Business Plan

3.3 **Directorate Priorities and Indicators** – there are currently 9 directorate priorities relevant to the Board and 5 are assessed as green and 4 are amber. The amber priorities are:

- Market and promote the city
- Produce a new Local Development Framework and Core Strategy
- Support people to improve skills and move into jobs
- Reduce carbon emissions and water usage in council buildings

3.4 In terms of the 12 performance indicators aligned to these priorities with a result, at Q3; 2 are green, 7 are amber and 3 are red. The red indicators are:

- Number of enquiries received from businesses seeking to locate in Leeds – 612 (annual target – 1,400). – Despite changing the target for 2012/13, performance at quarter 3 indicates we will not meet it. The key reason for this is that the performance measure is closely aligned to the economy and as such, when the economy grows so does the volume of enquiries and conversely when it contracts, so do the number of enquiries. In quarter 3, the UK economy shrank by 0.3% and, if this continues, the economy could re-enter recession.
- Increase percentage of major planning applications that are completed on time – 57.17% (Target 75%). - Although performance has improved since quarter 2, we still remain below target. Although this is disappointing, the service has made good progress in reducing the backlog of out of date applications and will continue with this work.
- Reduce our energy and water bills - £5,171,111 (Annual Target – £8,377,220). - Whilst consumption continues to fall, we are projecting an overspend at year end due to a number of factors including; increasing energy prices, slippage in the closures programme and the savings as part of the SALIX and Re-fit programme not being realised.

4.1 Consultation and Engagement

4.1.1 This is an information report and as such does not need to be consulted on with the public. However all performance information is published on the council's and Leeds Initiative websites and is available to the public.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This is an information report and not a decision so due regard is not relevant. However, this report does include an update on equality issues as they relate to the various priorities.

4.3 Council policies and City Priorities

4.3.1 This report provides an update on progress in delivering the council and city priorities in line with the council's performance management framework.

4.4 Resources and value for money

4.4.1 There are no specific resource implications from this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All performance information is publicly available and is published on the council and Leeds Initiative websites. This report is an information update providing Scrutiny with a summary of performance for the strategic priorities within its remit and as such is not subject to call in.

4.6 Risk Management

4.6.1 The Performance Report Cards include an update of the key risks and challenges for each of the priorities. This is supported by a comprehensive risk management process in the Council to monitor and manage key risks. These processes also link closely with performance management.

5 Conclusions

5.1 This report provides a summary of performance against the strategic priorities for the council and city related to Sustainable Economy and Culture Scrutiny Board.

6 Recommendations

6.1 Members are recommended to:

- Note the Q3 performance information and the issues which have been highlighted and consider if they wish to undertake further scrutiny work to support improvement over the coming year in any of these areas.

7 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Meeting: Sustainable Economy and Culture Board

Population: All people in Leeds

Outcome: All people in Leeds have a high quality standard of living

Priority: Driving the sustainable growth of the Leeds economy to support the creation of new jobs and skills

Why and where is this a priority Ensuring Leeds has a strong and sustainable economy is important to the quality of its citizens' lives and their wellbeing. Attracting investment and supporting businesses to start up and grow will support the creation of new job opportunities which is vital in achieving this priority.

Story behind the baseline

According to the latest Leeds, York and North Yorkshire Chamber of Commerce survey, business confidence has continued its upward trend this quarter within the service sector (+1%) and has now reached a post-recession peak not seen since before the collapse of Lehman Bros in 2008. However manufacturing predictions on future turnover expectations fell this quarter (-8%) where as profitability expectations have made positive gains within manufacturing and are steady in the service sector. In terms of job creation, businesses have reported a slowing down in their employment intentions in quarter 4 across manufacturing (-9%) and service (-2%). This does not necessarily indicate declines in employment just an unwillingness to expand workforces.

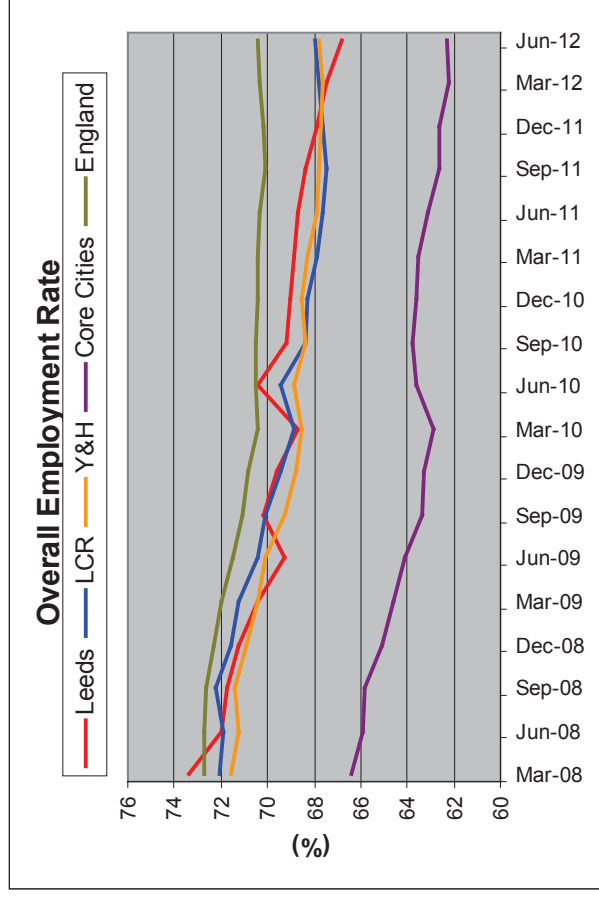
The employment rate in Leeds is currently 66.8%. This is a decrease of 3.6% over the last year and 0.7% on the previous quarter. Detailed analysis is being undertaken to establish why this is, but initial thoughts are that this is due to Leeds having a large public sector workforce which has been hit hard by the government's austerity measures. Although both the England and Core Cities rate improved over the quarter by 0.1%, Leeds is still 4.5% above the average Core Cities rate of 62.3%. This trend shows that Leeds still faces many economic challenges and that it still has a long way to go to before it returns to pre-recession levels.

Leeds' unemployment rate is 9.9%, higher than the England rate of 8.1%. This is an increase of 0.3% on last quarter and 1.2% over the last year.

The Trinity Leeds development will open in March and the Arena in October, 2013. 208 jobs have been created and/or safeguarded to date for local people in the construction of the Arena and both developments are expected to create thousands of further employment opportunities for local people.

The total number of apprenticeship starts from Aug 2011 to Jul 2012 was 2,264 for 16-18 year olds, 2,109 for 19-24 year olds and 2,831 for 25+. This gives a total of 7,204 apprenticeship starts this year, compared with 6,798 the same period the previous year, a yearly increase of 6%

Supporting Measure: Overall Employment Rate (% of working age population in employment)



Headline indicator under development as such the overall employment rate is being used as a proxy; This measures the proportion of the working age population (16-59 for females and 16-64 for males) who are in employment according to the International Labour Organisation (ILO) definition

What do key stakeholders think Output from The Healthy Communities Survey in 2012 indicated that 42% of residents believed the Council was doing its best to help the economy 'to some extent' or a 'great deal', compared to 35.6% who believed that the Council was doing it's best 'not very much' or 'not at all'. These results have been combined with the results of the Health Sector Survey and will be discussed at CLT during quarter 4. The survey will be developed and repeated over future years, providing time series data which can be used to inform our future initiatives.

What we did:

- Arena: Opening season announcements were made and the first tickets went on sale; all scaffolding has now come down, landscaping works have started, and the frontage is nearly complete; Strategy for street traders and pedlars now agreed in principle.
- Eastgate: John Lewis (JL) signed their agreement for lease in Nov 12; Hammerson approved all necessary funding to progress with Phase 1; George Street design workshop held; provided update to Plans Panel in Dec 12 on pre-application alterations to the approved scheme.
- Trinity: The shopping development is now 84% pre-let ahead of its opening on 21st Mar 13.
- City Centre Park & South Bank: Production of the outline business case for establishing the new city park and other South Bank developments has commenced.
- Aire Valley Leeds (AVL): Funding provided to the developers to enable construction of the new spine road on the Logic Leeds site to commence in Mar 13.
- Flood Alleviation Scheme: Phase 1 of the scheme (moveable weirs) is progressing as planned; planning consent was given in Jan 13. Funding of £32.5 million was agreed by DEFRA in Feb.
- Large Casino: Meetings held with invited applicants, as part of the Stage 2 dialogue process, to further discuss and refine their applications.
- Health: Leeds Innovation Health Hub (LIHH) vision for Health and Medical Technology report produced in Nov 12
- Kirkstall Forge: This development will comprise of more than 1,000 homes, 300,000sq.ft. of office space and could create 1,800 jobs directly and attract £350m of private sector investment.
- Kirkgate Market: The second round of stakeholder engagement has been completed
- Financial Inclusion: Work started on establishing crisis loans and community care grants to aid financially excluded groups affected by new welfare reforms; commenced market testing to identify organisations able to deliver a new integrated advice provision for the city.
- LCR: 162 businesses have now signed up to the 5:3:1 campaign of which 90 pledges are for new apprenticeships, 80 are offering work placements and 100 are offers to provide mentoring.
- Apprenticeships: Employment Leeds supported 70 local businesses from Apr to Nov 2012 to create and recruit 129 apprentices. The team also supported LCC to increase the number of apprentices within the Council by 125 (28 new starts / 97 conversions) during the same period.

What worked locally / Case study of impact

Work is ongoing through Leeds Mentoring and Education Business Partnership to identify young people who are engaged on an apprenticeship to encourage more 'apprenticeship ambassadors' who can support the promotion of apprenticeships within schools. 9 apprenticeship ambassadors have been recruited to date.

Risks and Challenges

Kirkgate Market: Failure to identify and agree the outcome of the feasibility study and ownership & management options appraisal
Arena: Ensuring that the project retains momentum in its final months and that any post completion defects are dealt with promptly
Eastgate: Failure to deliver the scheme in the current economic climate
AVL: Continued economic uncertainty causing companies to delay making decisions on locating to the Enterprise Zone

New Actions

- Arena: Complete construction and handover the building to SMG-Europe; Produce city centre management plan for Arena event nights; Hold Little London employment events in Jan/Feb 13 and support SMG in recruitment drives; Progress plans to bring street trading opportunities to the market
- Eastgate: Developer to commence public consultation in Feb 13; Hold monthly planning workshops to progress design; Hold further workshops on George Street design.
- Flood Alleviation Scheme: Identify additional funding streams.
- Kirkgate Market: Complete feasibility, management options and business case reports; Submit options report to EB in Mar 13
- Health: Launch LIHH vision report findings in Jan 13
- Financial Inclusion: Finalise scope of the new integrated advice provision for the city; report on findings of market testing in Spring 2013.
- Apprenticeships: Work is underway to deliver an SME engagement event during National Apprenticeship Week in Mar 2013. The event will target SME businesses in the city to raise the profile of Apprenticeships and promote the Apprenticeship Grant for Employers (AGE) grant.
- Trinity: Job opportunities have been marketed via the Jobshops, with over 100 CVs sent to OCS, who are recruiting for cleaners, security and recycling operatives.

Data Development:

AVL: Marketing is underway to identify investment potential for key sectors in parts of AVL.

Meeting: Sustainable Economy and Culture Board

Population: All people in Leeds

Priority: Promote low carbon businesses, buildings, energy generation and connectivity across the city

Outcome: All people of Leeds enjoy the benefits of a well connected, environmentally sustainable, city

Why and where is this a priority Our way of life in Leeds relies on a temperate climate which is finely balanced and small changes to it can have dramatic impacts on our lives. Climate change will alter this balance, threatening the health of our citizens, damaging our natural environment and disrupting the supply chain that our economy relies on. The council, the health sector, colleges and universities, voluntary organisations and businesses are working together to find ways to speed up carbon reductions through the use of energy efficiency and low carbon technologies, energy management, staff engagement and procurement of low carbon goods. Since road vehicles are a major producer of carbon, improvements to the city's connectivity are a key focus.



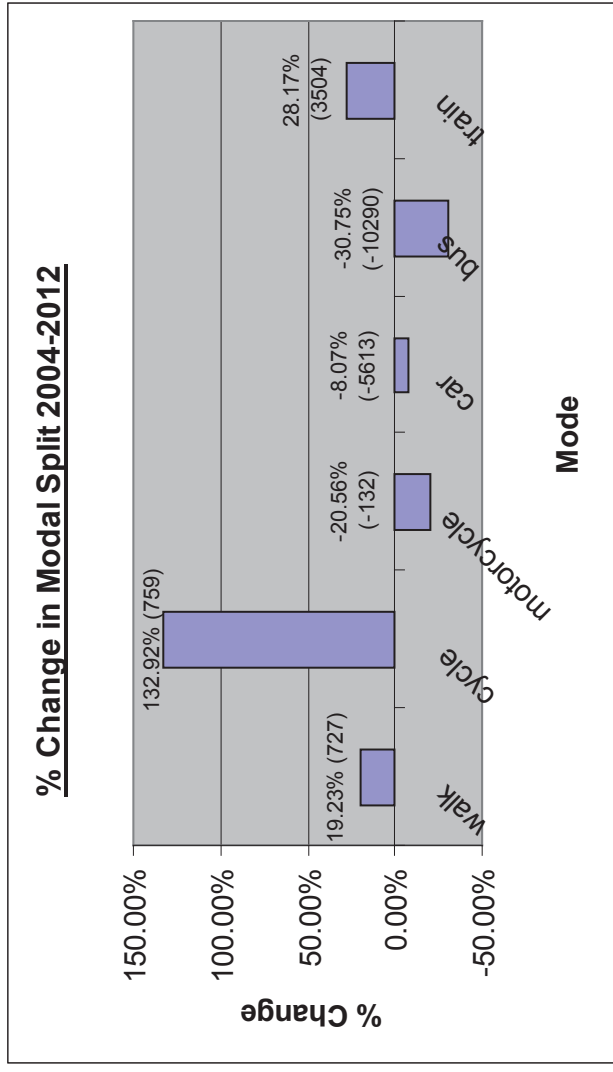
Story behind the baseline

During 2004-12, there was a marked shift to low carbon transport modes, with walking and cycling increasing by 19.23% and 132.92% respectively. These increases can in part be attributed to initiatives including walkit.com and the introduction of the Leeds Core Cycle Network.

In terms of train journeys, whilst data for 2011-12 showed a 2.78% reduction overall, during the eight years there was a 28.17% increase.

Although there are likely to be a number of factors contributing to the fall in bus usage illustrated, one may be fare rises. In the period 2004-12, peak bus fares increased by 37.8% and off-peak fares increased by 75.3%. Bus travel has experienced the largest decline in passenger numbers, with a loss of 10,290 between 2004-12 (-30.75%). The third West Yorkshire Local Transport Plan (LTP3) details the strategy for addressing this issue and focuses on themes including; Asset Management, Travel Choices, Connectivity and Enhancement to the transport system. Additionally, the Bus Strategy for West Yorkshire proposes a new approach to working with bus operators, in order to address the sustained deterioration of bus patronage. Furthermore, the City Deal, with its emphasis on transport, will help ensure fast, reliable transport connections and increase investment to modernise the infrastructure.

Supporting Measure: % Change in Modal Split 2004-2012



What do key stakeholders think

Aire Valley (AV): Businesses and developers are keen to support the low carbon economy by enhancing their green credentials and reducing their operating costs. There is however, concern expressed about the cost of measures to reduce carbon emissions and how they impact on the viability of development.

Leeds City Council (LCC): Reducing carbon emissions is high on local and national policy, however transport is the only sector which is not showing any reductions. The environmental credentials of Leeds Transport initiatives have received a great deal of positive press from local and national organisations in particular, the Bio-Methane project was recognised with a national Green Apple award; Very positive feedback has been received from the Energy Forum on the ELENA bid and in the manner it has operated. As such, there is a strong desire from the private sector to keep the forum running into the future.

What we did

- **LCC:** Leeds Climate Change Strategy publicly launched in partnership with Connect Housing; ELENA expression of interest (EOI) now complete and endorsed by the Energy Forum; commissioned a strategic Implementation Plan for the provision of suitable electric vehicle recharging infrastructure in partnership with Metro; commissioned a new Gas supply contract for the existing refuelling station which will reduce running costs by approx 25p/kg; Purchased 4 new gas powered refuse collection vehicles; a new First Hyperlink 72 bus service was launched in Oct 12 along the Leeds/ Bradford corridor, increasing connectivity between the two cities.
- **Broadband:** Free WiFi launched in Leeds City Centre in Dec 2012
- **AV:** Response to consultation of AV Urban Eco Settlement (UES) as a Leeds Core Strategy spatial policy approved by Executive Board (EB) in Nov 2012; Green infrastructure audit and proposed network completed.
- **Travelwise:** Recruited 3 BikeIT officers in partnership with Sustrans to work in schools and Universities affected by congestion on the A65, A63 and A660; Scoot to School Project launched in 5 Primary Schools.
- **Leeds Station Southern Entrance:** Public Inquiry completed in Dec 2012 with results expected in Spring/Summer. If approved, work will start this year for completion by Summer 2014.
- **New Generation Transport:** Work continuing on the Transport Works Act Order (TWAO) for submission in July 2013. Numerous public consultation events have been held along the route.
- **University of Leeds (UoL):** Launched the second phase of its energy behaviour change campaign and obtained over a 1000 pledges to reduce energy use and support sustainability activity in campus.
- **Cross Green:** Positive interim evaluation, now in 3rd year of Wyke Beck Valley Pride, demonstrated a partnership approach to improving the Valley and its access for people and wildlife.
- **TransPennine route:** £290m approved for electrification, offering links to key cities and beyond.
- **High Speed Rail:** Government announced preferred HS2 route and station location for Leeds on Monday 28th January. The route will stop at Woodlesford and Hunslet, before terminating at a new station to be located at New Lane in the South Bank area of the city. Travel times from Leeds to London and Birmingham will be almost halved.

What worked locally /Case study of impact

Groundwork: Secured funding from the local NHS partnership and the Department of Health giving it increased capacity to deliver carbon reduction measures to more homes.

Risks and Challenges

LCC: Sheer scale of opportunities available and expectations from private sector means that staff resources will be stretched until an ELENA bid is accepted

AV: Securing private sector buy-in to the AV Area Action Plan particularly in view of the reduced availability of public funding

UoL: Working within an estate which contains a significant volume of listed properties.

NHS: As NHS Leeds is due to cease from 1st April 2013 transitional arrangements are curtailing its ability to drive forward initiatives to reduce emissions

Groundwork: Cuts to public sector budgets and focus on other priorities alongside difficult economic climate for businesses may provide significant risks for the Third sector.

New Actions

- **LCC:** Submit ELENA EOI in Jan 13; Establish Public Sector Facilities Management Forum to encourage information sharing and joint working; Complete negotiations with the Department of Energy and Climate Change to secure funding for district heating feasibility and business case development work in the AV; Investigate procurement options for establishing an Anaerobic Digestion facility; introduce additional diesel hybrid vans into the fleet; develop Low Emission Vehicle Strategy; Trial a new all electric pavement sweeper
- **AV:** Advance Urban Eco Settlement (UES) concept and integrate it with the AV Area Action Plan draft for informal consultation to commence Mar 2013; Continue to apply UES principles locally in preparation of local area plans for the South Bank, Brewery Wharf & New Dock, East Bank & Richmond Hill and Hunslet areas of AV.
- **UoL:** Work with staff and students to identify ways they can reduce their energy consumption.
- **Cross Green:** Explore opportunities for group repair and possibly external wall insulation in Cross Green as part of the proposed Sustainable Communities Investment Programme.
- **Groundwork:** Promote the 'Wrap Up Leeds Plus' project in Gipton and Harehills Wards.
- **Pinch Point Fund:** £170m fund launched by DfT aimed at removing bottlenecks on the highway. Applications to be submitted by end Feb 2013.

Data Development

- Data required on low carbon energy scheme's attractiveness to private sector.

• Investigation underway on the opportunities for district heating across the city, particularly to map future development sites and land/buildings in public sector ownership

Meeting: Sustainable Economy and Culture Board

Population: All people in Leeds

Outcome: All people of Leeds will enjoy the benefits of a vibrant, culturally rich city

Priority: Raise the profile of Leeds and its cultural opportunities

Why and where is this a priority Raising the profile of Leeds will attract new investment and skilled work into the city. This supports Leeds' existing businesses and workforces to grow which is fundamental to the city's prosperity. Promoting better knowledge of and engagement in the city's cultural offer, both to individuals and businesses, contributes to several of the city's priorities, particularly in terms of economy, health and Child Friendliness

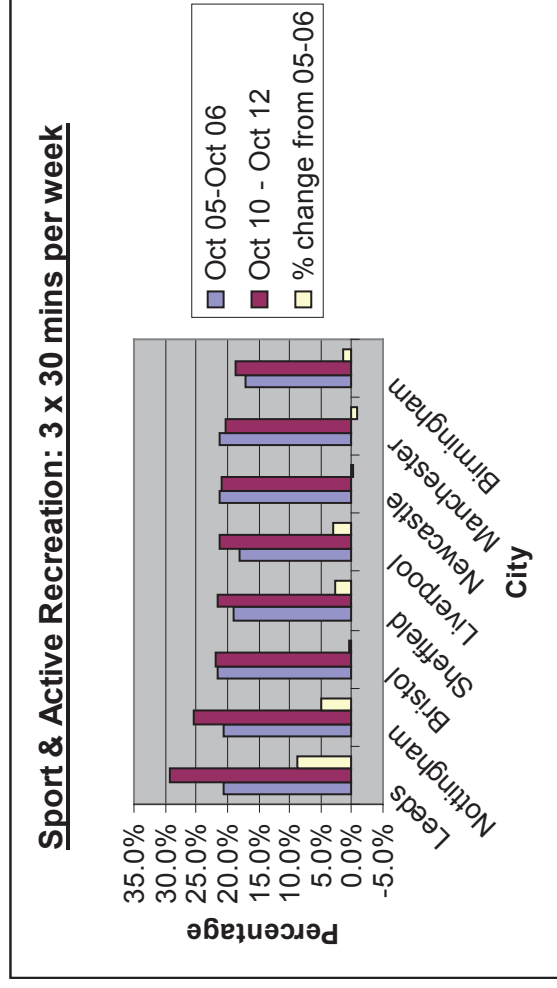


Story behind the baseline

The latest Active People Survey results (Source: Sport England 6th December 2012) confirm Leeds as the most active big city in England, in terms of regular (3 times a week) sport and active recreation. Leeds has risen to the 3rd highest of 325 English local authorities and remains the top core city (see graph). This achievement is based on a broad foundation of volunteers, sports clubs, higher education, schools, national governing bodies, professional clubs and other partners; in addition to the city council's extensive provision of well-run leisure centres, parks, pitches and open space.

However, as with each of the other Core Cities, there is still a large proportion of the population in Leeds who do not participate in even one session of 30 minute sport a week. The survey also shows a slight decrease in those not doing anything when comparing 2007-8 with 2011-12 data; this still indicates that there is much to be done to encourage Leeds adults into moderate intensity sport. In an attempt to address this, Sport & Active Leisure are currently pursuing funding from the Public Health Budget to set up a 'Leeds Let's Get Healthy' scheme, which Sport England have already indicated they would support financially. This scheme is based on the success in Birmingham of the 'Be-Active' scheme which saw a 6.2% increase in activity.

Supporting Measure The 3*30 (former NI8) is the percentage of the adult (age 16 and over) population in a local area who participate in sport and active recreation, at moderate intensity, for at least 30 minutes on at least 12 days out of the last 4 weeks (equivalent to 30 minutes on 3 or more days a week).



What do key stakeholders think

Comparative data provided by CIPFA in July 2012 shows that the Council's library service is the best performer against our nearest neighbours per 1000 population for we hits; the Leeds website, a photographic archive of Leeds, which provides over 9 million of our 11 million total visits.

What we did

- Tour de France (TdF) – In Q3, it was announced that Leeds are to host the 2014 Grand Depart of the TdF.
- Community World Cups (CWL)- Leeds has secured the CWL which will be held in July, in advance of the main event in November.
- Rugby Union World Cup Bid (RUWC) – Has been sent in and we await further information.
- Olympic Legacy (OL) - Exec Bd. approval for the establishment of an annual OL Fund of £100k to encourage people to be more active.
- Christmas Events - Both the Leeds Lights switch on and the German Market had record audiences with the crowd for the former right up the Headrow to King Charles Street. Visitor numbers exceeded 750,000 a 50% increase on the previous year, and three times those predicted.
- Funding – The latest round of Leeds Inspired bids have been received and suggest an exciting range of activities for the people of Leeds in 2013. The Grant funding bid was submitted in Nov 12. Thackray Medical Museum is to receive £71k Arts Council grant to develop a touring exhibition using magic and medicine as the theme. Also, Leeds has been shortlisted as one of 12 Councils out of 268 able to bid for the 'Leeds Let's Get Healthy' initiative.
- Armley Mills – A Team has been established to look at creating a Centre of Excellence for textiles and Heritage Engineering textile work including the use of hydro electric power.
- Lotherton Estate – The development has settled in with a new event programme with Christmas going particularly well.
- Infrastructure Improvements - Museums and Galleries' ongoing programme of infrastructural improvements continues with the suite of Sculpture Galleries in the Art Gallery being the latest to be completed as well as a revamped Gallery and various access improvements at Abbey House Museum.
- Britain in Bloom – Award ceremony held in October by the Royal Horticultural Society. Leeds won 6 awards including a discretionary award for work undertaken with St George's Crypt.
- Leeds & Partners – Launched their strategy
- Unfold Event – Leeds City Region hosted the Unfold Event, showcasing key developments across the LCR to occupiers, investors and agents.
- Leeds International Film Festival - recognised as a qualifying event for a BAFTA award.

What worked locally /Case study of impact

Staff at St George's Crypt have been working closely with many of the people who use their services in developing the gardens around the crypt. This has included; planting borders, cutting the grass, painting the railings and improving the appearance of the site. In addition, they have a number of volunteers involved in both gardening and catering project to help them develop skills which will allow them to move into full time employment.

Risks and Challenges

Funding – Lack of support for the 'Leeds Let's Get Healthy' initiative resulting in no budget to proceed. No budget identified for Armley Mills. Lack of government funding to support the TdF.

New Actions

- TdF – The race route was announced in early January and over 8000 people have already volunteered to be "Tour Makers". Yorkshire is seeking £5m of government funding towards the cost of hosting the TdF.
- Funding – Bid submitted for £0.5m to both Sport England and the Public Health Fund as part of the 'Leeds Let's Get Active' initiative.
- Leeds & Partners – To attend MIPIM exhibition in March
- Rugby League World Cup 2013 celebrations will not be limited to sport – links to the 6 Book challenge in libraries are already being prepared
- RUWC - Outcome of the RUWC bid.

Data Development

Work continues with the City's arts organisations and the university to develop measures to assess the economic impact of the city's cultural offer, including looking at the geographic catchment of activities where postcode data can be captured.

Directorate Priorities	Progress Summary	Overall Progress	Supporting Measures	Target	Q1	Q2	Q3	Q4	Executive Portfolio	
Create the environment for effective partnership working	The next meeting of the SEC Board will take place on 4th Feb 2013 when Martin Farrington and Nigel Foster will present a report outlining progress and achievements of the SEC Board so far. This will be followed by a workshop aiming to clarify and agree the partnership's 3 obsessions and seek to identify some 'big ideas' to take forward to support and drive them.	↔ Green	None applicable							
Deliver the Sustainable Economy and Culture Board City Priority Plan	In December the SEC Board reported to the Leeds Initiative Board on its progress in delivering against its CPP priorities. The Partnership's Performance Steering Group continues to review performance reports and to identify key messages for Board members to then disseminate throughout the wider network.	↔ Green	None applicable							
Market and promote the city	<p>The council measures the volume of enquiries which it receives from businesses seeking commercial premises in the city. The level of total enquiries has been falling for a number of years and based on the current year to date results, this fall is set to continue. The drop in enquiries has been due to a decline in the number of start up enquiries reflecting reduced confidence in the economy. As part of the move of Council services for location enquiries and marketing to Leeds and Partners, work is ongoing to develop more accurate measures of our performance in encouraging businesses to locate in the city.</p> <p>Progress has been made in changing the way in which Leeds markets and promotes itself. Leeds and Partners is now established as the key delivery body for raising the profile of the city; In Nov 12 it unveiled its new strategy for attracting inward investment focusing on four key sectors (Healthcare and meditech, digital, professional services and financial services) and in Dec 12 it successfully delivered the biggest ever Festive Leeds event in the city centre. In addition, the Leeds City Region 'Unfold 2012' event, which showcased the regions land/property assets to prospective investors, was successfully held in Oct 12; Terms of reference between Leeds and Partners and the Council are being agreed.</p>	↔ Amber	Number of enquiries received from businesses seeking to locate in Leeds*	1400	292	475	612		Development and the Economy	
Produce a new Local Development Framework and Core Strategy	<p>Good progress is being made in advancing development plan documents (DPD) and other related documents through their various statutory stages. Executive Board (EB) and Full Council approved the proposed changes to the LDF Core Strategy and agreed to proceed with the final public consultation, inviting representations on those changes, prior to formally submitting it to the Secretary of State in Spring 2013. The Natural Resources and Waste DPD has been deemed 'Sound' after examination in public by an independent Inspector in Dec 12 and has now been formally adopted by Planning Board, Scrutiny Board, EB and full Council.</p> <p>During the quarter, we have continued to reduce the number of out of date major planning applications to just 35. This is a 10.2% improvement on last quarter, a 44.5% improvement since Jan 12 and represents the lowest number of out of time applications ever achieved. In addition, there is a targeted action plan to reduce this further and improve decisions made in time during the remainder of the year.</p> <p>The Planning Service is continuing to work closely with developers including establishing early dialogue and confirming s106 expectations and timescales. In addition, the action plan derived from the 'Outcome Based Accountability' workshop held in May is now in place with a number of measures being pursued to further improve performance.</p>	↑ Amber	Majors*	75%	54.17%	54.65%	57.14%		Neighbourhoods, Planning and Support Services	
			Minors*	80%	83.09%	81.41%	77.67%			
Support people to improve skills and move into jobs	The Employment and Skills Service have supported 2,388 people into employment in quarters 1-3 (Q3 Outcomes from externally commissioned activity available Feb 13) across sectors and a number of occupation types including retail, financial, manufacturing, health services and logistics. The Council has supported 70 businesses from April to Dec 2012 to take on 129 apprentices; the Apprenticeship Training Agency (ATA) was launched on 29th Nov 12, with 40 businesses engaged up until the end of Dec; Partners in the City have supported a total of 4,373 Apprenticeships starts (16-24yrs) from Aug 2011 to Jul 2012.	↑ Amber	Number of additional apprenticeship starts for young people (16-24 yrs)	1000	300	371	Data not available from NAS until Q4.		Leisure and Skills	

	<p>This compares to 4,002 in the same period the previous year, an annual increase of 9%; A further 125 apprenticeship starts in the Council; The Community Learning Trust Board has been established with partners across the city, 4 projects progressing as a result of first Board consultation exercise to identify gaps in provision and establish innovative pilot activity.</p>		<p>Number of people supported into work</p>	1800	487	527	1374		
			<p>Number of additional businesses supported to take on apprentices</p>	150	25	5	40		
<p>Develop the council's cultural events and facilities including changes to sport centres and Libraries</p>	<p>The slight reduction in visits to leisure centres, as a result of budget reductions and temporary closures, has been partly offset by a 6 week post Olympic boost. Executive Board (EB) approval to the 'Olympic Legacy' fund should help to increase these figures over time. Leeds has submitted an application to Sport England for £0.5m as a pilot to encourage inactive people to become active.</p>	<p>↔ Green</p>	<p>Maintain number of visits to leisure centres*</p>	4,200,000	1,021,835	2,043,393	3,063,393		<p>Leisure and Skills</p>
	<p>The target for the level of library usage has been altered and agreed at EB however, over the Christmas and New Year period, (18.12.12 - 6.1.13) libraries were closed for an additional 400 hours compared to the same period in the previous year, resulting in lower levels of lending than previously expected. (^the red ratings at quarters one and two were measured against the previous target) In Q3 it was announced that Leeds will host the 2014 Grand Depart of the Tour De France.</p>		<p>Maintain the level of use of libraries (including for example book lending and e-lending)*</p>	3,079,309	703,446	1,445,974	2,119,808		
<p>Provide, manage and maintain a safe and efficient transport network for the city</p>	<p>All major transport projects are on track. The Leeds Station Southern Entrance Public Inquiry was closed on 7th Dec with results of this expected during Q1 2013/14. If approved, work on the scheme is expected to start this year for completion in summer 2014. Work continues on the Transport & Works Act Order for NGT which is due for submission in summer 2013. Work on the Inner Ring Road continues to progress as planned, with the New York Road viaduct complete, Lovell Park Bridge on schedule for completion Mar 2013 and phase 2 Woodhouse Tunnel on schedule. The UTMC move was a success, with the team moving into Middleton in Nov. In addition, with Councillor agreement, positive progress has been made on the Core Cycle Network and the issues relating to shared surfaces.</p> <p>Provisional figures for 2012 indicate the number of people killed and seriously injured is slightly above the challenging target of 289. However, the number of fatalities has continued to reduce, with 14 fatalities recorded to date in 2012; the lowest on record. Overall, we are still on track for achieving the long term stretch target of a 50% reduction in KSIs by 2026.</p>	<p>↑ Green</p>	<p>Reduce percentage of non-main roads where maintenance may be needed</p>	8%	<p>Annually Reported at Q4</p>				
			<p>Reduce number of people killed or seriously injured on the roads (Based on a 5 year rolling average)*</p>	289	75 (Jan-Mar)	141 (April - June)	216* (Jul - Sep)	291 (Oct-Dec)	
<p>Deliver major projects and make sure these help to deliver the city's priorities; – Arena; Eastgate/Harewood; Trinity; City Park & South Bank; New Generation Transport; Flood Alleviation Scheme; Aire Valley; South Leeds; Leeds /Bradford corridor/Kirkgate Market</p>	<p>Overall, the majority of Major Projects continue to progress well. The Arena construction is on track to complete in Mar 2013 and the first tickets went on sale. Trinity Leeds is now 84% pre-let and on schedule to open its doors in Mar 2013. The Eastgate anchor tenant (John Lewis) signed their agreement for lease and the developers have approved the funding required to progress with phase 1 of the scheme. The Transport Works Act Order required to progress NGT is on track for formal submission in Summer 2013. The Flood Alleviation Scheme received planning consent in Jan 13 and Phase 1 of the scheme (moveable weirs) is progressing as planned and a new First Hyperlink 72 bus service was launched on the Leeds/Bradford corridor;</p>	<p>↔ Green</p>	<p>% major projects key milestones delivered on time</p>	95%	75%	58.82%	70.00%		<p>Development and the Economy</p>
	<p>The stage 2 stakeholder engagement on the future of Kirkgate Market was completed and a decision on its future will be taken by EB in Mar 13. The Public Inquiry into Leeds Station Southern Entrance ended in Dec 2012 and results are due in Summer 13. If approved, work will start this year for completion by Summer 2014.</p>								
<p>Reduce carbon emissions and water usage in council buildings</p>	<p>Revised projections for the cost of premises indicate an overspend at year end of approximately £250k, with the biggest overspends in Children's Services (£172k) and Adult Social Care (80k) due to delays on relocating staff from Roundhay Road offices and White Rose House in Headingley however the transfer of Bramley Baths to a community group was completed successfully in quarter 3.</p>	<p>↑ Amber</p>	<p>Reduce running costs of our buildings*</p>	£34,600,396	£15,404,580	£22,620,457	£28,624,787		
	<p>In terms of energy consumption, issues relating to estimated billing with N Power have been resolved and the programme of installing automated meter readings is on track. With regard to void properties, an action plan</p>		<p>Reduce our energy and water bills*</p>	£8,377,220	£1,136,444	£3,040,849	£5,171,111		<p>Environment</p>

is being drawn up as a result of an audit undertaken which should improve the process for dealing with such properties. Budget has been allocated from central resources to cover the overspend highlighted in previous reports, potentially resulting in a small saving.

Reduce our carbon emissions*

-9.40%

-18.98%

-17.91%

-17.31%
Reduction

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Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 9 April 2013

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The Board's current work schedule is attached as appendix 1. The work schedule reflects decisions made at the Board's meeting in February. It will be subject to change throughout the municipal year.
2. Also attached as appendix 2 and 3 are the Executive Board minutes of 15 February and 13 March 2013.

Recommendations

3. Members are asked to:
 - a) Consider the work schedule and make amendments as appropriate.
 - b) Note the Executive Board minutes

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	June	July	August
Marketing and promotion of the City			
Bus services in Leeds			Draft terms of reference WG 2/8/12
The role of Leisure and Culture in promoting public Health			Draft terms of reference WG 30/8/12
Transport			
Annual review of Partnership			
Requests for Scrutiny		Call In (Hackney Carriages in bus lanes) SB 12/7/12	
Briefings	Equality Indicators SB 28/6/12		
Budget & Policy Framework Plans			
Flood Risk Management			
Recommendation Tracking		<ul style="list-style-type: none"> • Young People's engagement in cultural, sporting and recreational activities • Maximising Powers to Promote, Influence and create Local Employment and Skills Opportunities SB 12/7/12	
Performance Monitoring	Quarter 4 performance report SB 28/6/12		

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	September	October	November
Marketing and promotion of the City	Introduction from Marketing Leeds SB 20/9/12	Draft terms of reference WG 11/10/12	
Bus services in Leeds	Agree terms of reference SB 20/9/12		Session 1 SB 22/11/12
The role of Leisure & Culture in promoting public Health		Agree terms of reference SB 18/10/12	
Transport	Evidence gathering (Continuation of work commenced in 2011/12) SB 20/9/12		
Requests for Scrutiny			
Briefings		Visit to Arena 16/10/12 Report requested by Board April 2012 with regard to ensuring our contractors are set CO ₂ targets which are monitored SB 18/10/12	
Budget & Policy Framework Plans			Core Strategy SB 1/11/12
Flood Risk Management		Report on current position SB 18/10/12	Agree terms of reference SB 22/11/12
Recommendation Tracking		Young People's engagement in cultural, sporting and recreational activities SB 18/10/12	
Performance Monitoring	Quarter 1 performance report SB 20/9/12		

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	December	January	February
Marketing and promotion of the City		Session 1 SB 24/1/13	Session 2 SB 21/2/13
Bus services in Leeds	Session 2 SB 20/12/12	Session 3 SB 31/1/13	
The role of Leisure & Culture in promoting public Health	Briefing on Sport England bid SB 20/12/13		
M62 roadworks		WG 30/1/13	
Annual review of Partnership			
Requests for Scrutiny		West Park Centre SB 24/1/13	
Budget & Policy Framework Plans	Local Development Framework – Natural Resources & Waste Development Plan Document SB 20/12/13 Initial budget proposals SB 20/12/13		
Flood Risk Management			
Recommendation Tracking			Maximising Powers to Promote Influence and Create Local Employment and Skills Opportunities SB 21/2/13 Young People's engagement in cultural, sporting and recreational activities - further report on recommendation 2 SB 21/2/13
Performance Monitoring	Quarter 2 performance report SB 20/12/12		

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2012/2013 Municipal Year

Area of review	Schedule of meetings/visits during 2012/13		
	March	April	2013/14
Marketing and promotion of the City	WG 5/3/13		
Bus services in Leeds			
The role of Leisure & Culture in promoting public Health		Session 1 SB 9/4/13	WG Date TBC Session 2 SB Date TBC
Flood Risk Management		Session 1 and 2 SB 23/4/13	
Annual review of Partnership		To undertake "critical friend" challenge SB 9/4/13	
M62 roadworks		WG Date TBC	
West Park Centre		SB Date TBC (after Executive Board decision – due 24 April 2013)	
Requests for Scrutiny	Call In (Community Infrastructure Levy) SB 7/3/13	Call In (Kirkgate Market Strategy) SB 3/4/13	
Briefings			To consider how S106 obligations are monitored and tracked, the current position with outstanding/overdue obligations and the arrears of S106 funding
Budget & Policy Framework Plans			Aire Valley Action Plan Development Plan Document SB June 2013 (TBC)
Recommendation Tracking		Young People's engagement in cultural, sporting and recreational activities SB 23/4/13	Maximising Powers to Promote Influence and Create Local Employment and Skills Opportunities SB July 2013
Performance Monitoring		Quarter 3 performance report SB 9/4/13	

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

EXECUTIVE BOARD

FRIDAY, 15TH FEBRUARY, 2013

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

163 Exempt Information - Possible Exclusion of the Press and Public
RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 4 to the report entitled, 'Bridgewater Place Wind Mitigation Measures' referred to in Minute No. 174 is exempt in accordance with paragraph 10.4(5) of Schedule 12A (3) of the Local Government Act 1972 on the grounds that it contains information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. It is considered that the public interest in maintaining the content of Appendix 4 as exempt outweighs the public interest in disclosing the information as there are potential legal implications with the proposals contained in this report.
- (b) Appendix 1 to the report entitled, 'Leeds Arena: Legal Action: Montpellier Estates Ltd.' referred to in Minute No. 177 is exempt in accordance with paragraph 10.4(3) and (5) of Schedule 12A (3) of the Local Government Act 1972 on the grounds that it details the actions likely to be pursued by the Council in recovering its legal costs from MEL and comments on the potential of MEL progressing an appeal of the decision. The content of the Appendix would be covered by legal privilege, as it includes the substance of communications between the Council and its lawyers, where the purpose of those communications is the giving of legal advice. It is acknowledged that there is a strong element of public interest inbuilt into the privilege itself and, that the general maintenance of confidentiality between client and lawyer is a matter which is in the public interest. Conversely, whilst there is always some public interest in disclosure and whilst there may be relatively strong public interest in the public knowing about the way forward in respect of the recovery of legal costs and the potential of an appeal, it

would seem there is little public interest in the disclosure of the advice and information contained in the Appendix.

It is, therefore, considered that in all the circumstances of the case, the public interest in maintaining the content of the Appendix as Exempt outweighs the public interest in disclosing the information contained in the Appendix. In addition, the Appendix contains information about an individual's and companies financial and business affairs.

- (c) Appendix B to the report entitled, 'Little London and Beeston Hill and Holbeck Housing PFI Project' referred to in Minute No. 180 is exempt in accordance with paragraph 10.4(3) of Schedule 12A (3) of the Local Government Act 1972 on the grounds that it contains commercially sensitive information on the Council's approach to procurement issues, financial information and commercial information in relation to the Preferred Bidder, where the benefit of keeping the information confidential is considered greater than that of allowing public access to the information.

(With regard to (b) and (c) above, as it had not been possible to make available 28 clear days ahead of the meeting a notice detailing the intention to consider the exempt parts of those reports in private, then in line with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, prior agreement had been obtained from the relevant Scrutiny Board Chairs that the consideration of such matters was urgent and could not reasonably be deferred to the next meeting).

164 Late Items

With the agreement of the Chair, the following late items of business were admitted to the agenda:-

- (a) 'Leeds Arena: Legal Action: Montpellier Estates Ltd (MEL).' This report had been submitted as a late item of business, as the decision on the legal proceedings between the City Council and MEL was only handed down by the Rt. Hon. Mr Justice Supperstone on 6 February 2013. It was therefore not possible for this report to be included within the formal agenda papers. However, it was deemed appropriate that Board Members were provided with a summary of the main findings of the Hearing at the earliest opportunity and also that there was a need for the Board to determine the approach to be taken regarding the recovery of costs incurred by the Council in the legal action. A matter which could not wait until the next scheduled meeting. (Minute No. 177 refers).
- (b) 'Little London and Beeston Hill and Holbeck Housing PFI Project'. This report had been introduced as a late item of business, as the urgency of the issues and implications of further delays to the project required the immediate consideration of Executive Board. It was determined that

such matters could not be reasonably delayed until the next scheduled meeting of the Board for reasons of good governance and transparency. (Minute No. 180 refers)

165 Declaration of Disclosable Pecuniary and Other Interests

Councillor A Carter declared an Other Significant Interest in respect of the item entitled, 'Leeds Arena: Legal Action: Montpellier Estates Ltd. (MEL)', due to his involvement in the Hearing which considered the legal claims made by MEL against the Council. Such involvement arose from the fact that he was the Leader of the Council and Executive Member for Development and Regeneration during the relevant period. In view of this, other than paying tribute to the officers involved, Councillor A Carter did not contribute towards the discussion on this report and did not participate in the voting thereon. (Minute No. 177 refers).

Councillor Mulherin declared an Other Significant Interest in respect of the item entitled, 'Basic Need Programme', due to her position as Chair of Governors at Robin Hood Primary School, which was affected by the proposals detailed within the submitted report. (Minute No. 185 refers).

Councillor Golton declared an Other Significant Interest in respect of the item entitled, 'Response to Deputation to Council – Leeds and District Gardeners' Federation regarding Grow Your Own Food in Leeds and the Costs to the Council of the Allotment Model', due to his involvement with the Leeds and District Gardeners' Federation (Minute No. 172 refers).

A further declaration of interest was made at a later point in the meeting. (Minute No. 172 refers).

166 Minutes

RESOLVED – That the minutes of the meeting held on the 9th January 2013 be approved as a correct record.

DEVELOPMENT AND THE ECONOMY

167 West Park Centre Options Appraisal

The Director of City Development submitted a report regarding the future of the West Park Centre in the context of the outcome of the consultation undertaken with users and the current health and safety issues which led to the temporary closure of the building in November 2012.

Following the consultation undertaken to date, an options appraisal had been drawn up resulting in the following 5 options being identified in respect of the future of the West Park Centre:-

- Option 1 – Retention of the West Park Centre building in its entirety.
- Option 2 – Partial demolition of the West Park Centre and re-opening of the remainder.

- Option 3 – Demolition of the West Park Centre and new facility built on site for Artforms and other existing users.
- Option 4 – Demolition of the West Park Centre and decant to alternative premises elsewhere.
- Option 5 - Demolition of the West Park Centre and decant city wide services elsewhere with a local community facility developed on the existing site.

The Executive Member for Development and the Economy highlighted the significant number of representations which had been made on this issue and undertook to ensure that discussions would be held with all main users of the centre. The Board acknowledged that a swift, but considered response to this matter was required, in order to ensure that the most appropriate option was progressed.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That approval be given for officers to further develop options 2 and 5, as outlined above and as detailed within the submitted report, in consultation with potential users, with a report being submitted to Executive Board in April 2013 with detailed proposals and costs.
- (c) That the proposal to dispose of part of the West Park site that is implicit to the delivery of either options 5 or 2, as outlined above and as detailed within the submitted report, be noted.
- (d) That it be approved that the boundary between land to the immediate East of the West Park Centre and the site for the Queen Elizabeth II Fields In Trust scheme follows the existing fence line and site boundary, as detailed within Appendix 1 to the submitted report.

ADULT SOCIAL CARE

168 Transforming Day Provision for People with Mental Health Needs

Further to Minute No. 163, 11th February 2011, the Director of Adult Social Services submitted a report providing information on the outcome of the extensive consultation exercise undertaken in respect of the transformation programme which had been requested by the Board. In addition, the report made recommendations for the proposed Mental Health Recovery Service for Leeds and also in respect of proposals regarding the asset bases. Finally, the report provided information on the future commissioning of the voluntary sector mental health services.

The Executive Member for Adult Social Care thanked the Mental Health Advisory Board for the valuable work which it had undertaken on this issue,

Draft minutes to be approved at the meeting to be held on Wednesday, 13th March, 2013

whilst Members welcomed the content of the report and the process by which the proposals within it had been drawn up.

RESOLVED –

- (a) That the contents of the submitted report and the very extensive and wide ranging consultation undertaken, be noted.
- (b) That the implementation of the proposed Mental Health Recovery Service model, as described in the submitted report, be agreed.
- (c) That the proposals in respect of the asset bases be agreed as follows:
 - Lovell Park to become a mental health hub;
 - Stocks Hill co-locates with partner organisation/s;
 - The service currently delivered from The Vale moves to Tunstall Road and The Vale is declared surplus to requirements for ASC. Consideration of use of a proportion of the capital receipt to fund improvements to Stocks Hill should be given once the service configuration is defined.
- (d) That the implementation of the proposals be agreed, together with a move towards the new model from April 2013 through to December 2013.

RESOURCES AND CORPORATE FUNCTIONS

169 Financial Health Monitoring 2012/13 - Month 9 report

The Director of Resources submitted a report setting out the Council's projected financial health position for 2012/13 after nine months of the financial year.

Given the unprecedented financial circumstances that the Council currently faced, the Chair thanked all of the officers who had contributed towards the Council's current position, which was an overall projected underspend of £600,000.

RESOLVED – That the projected financial position of the authority after nine months of the financial year be noted.

170 Revenue Budget 2013/2014 and Capital Programme

- (A) Leeds City Council Revenue Budget and Council Tax 2013/2014
Further to Minute No. 126, 12th December 2012, the Director of Resources submitted a report on the proposals for the City Council's Revenue Budget for 2013/2014, on the Leeds element of the Council Tax to be levied in 2013/2014 and on Council House rents for the same period, which had been prepared in the context of the Council's initial budget proposals agreed by Executive Board in December 2012 and the Local Government Finance Settlement.

Members welcomed the proposal to freeze the Leeds element of the Council Tax for 2013/14, so that it remained the same as the 2012/13 level.

A request was made that the Council ensured that the provision of resource was equitably distributed across all communities throughout the city.

In conclusion, the Chair highlighted the very significant budgetary challenges that the Council continued to face and emphasised the all-party representations which had been made to Government in respect of the Local Government Finance Settlement which had been allocated to Leeds.

RESOLVED –

- (a) That Council be recommended to approve the Revenue Budget for 2013/14 totalling £583,925,000 as detailed and explained within the submitted report and accompanying papers, with no increase in the Leeds' element of the Council Tax for 2013/14.
 - (b) That Council be recommended to approve grants totalling £123,000 to be allocated to Parishes, as detailed within paragraph 6.7 of the submitted report.
 - (c) That in respect of the Housing Revenue Account, Council be recommended to: -
 - (i) approve the budget at an average rent increase figure of 5.9%;
 - (ii) increase the charge for garage rents to £6.78 per week (based on 52 rent weeks);
 - (iii) increase service charges in line with rents (5.9%).
 - (d) That it be agreed that the line of eligibility for adult community care services remains unchanged for 2013/14.
- (B) Capital Programme Update 2013-2016
The Director of Resources submitted a report setting out the updated Capital Programme for 2013-2016 which included details of forecast resources for that period.

RESOLVED –

- (a) That the following be recommend to Council:-
 - (i) That the Capital Programme, as attached to the submitted report, be approved;
 - (ii) That the Executive Board be authorised to approve in year amendments to the Capital Programme, including

transfers from and to the reserved programme in accordance with Financial Procedure Rules; and

- (iii) That the proposed Minimum Revenue Provision (MRP) policies for 2013/2014, as set out within paragraph 3.6 of the submitted report and as explained in Appendix E, be approved.
 - (b) That approval be given to the list of land and property sites shown in Appendix D to the submitted report, being disposed of in order to generate capital receipts for use in accordance with the MRP policy.
 - (c) That the Director of Resources be authorised to manage, monitor and control scheme progress and commitments in order to ensure that the programme is affordable.
- (C) Treasury Management Strategy 2013/2014
The Director of Resources submitted a report setting out the Treasury Management Strategy for 2013/2014 and the revised affordable borrowing limits under the prudential framework. In addition, the report also provided a review of strategy and operations in 2012/2013.

RESOLVED –

- (a) That approval be given to the initial treasury strategy for 2013/2014, as set out within Section 3.3 of the submitted report, and that the review of the 2012/13 strategy and operations, as set out within Sections 3.1 and 3.2 of the submitted report, be noted.
- (b) That Council be recommended to set the borrowing limits for 2012/13, 2013/14, 2014/15 and 2015/16, as detailed within Section 3.4 of the submitted report.
- (c) That Council be recommended to set the treasury management indicators for 2012/13, 2013/14, 2014/15 and 2015/16, as detailed within Section 3.5 of the submitted report.
- (d) That Council be recommended to set the investment limits for 2012/13, 2013/14, 2014/15 and 2015/16, as detailed within Section 3.6 of the submitted report.

(The matters referred to in Minute Nos. 170 (A)(a)-170(A)(c)(iii), 170(B)(a)(i)-170(B)(a)(iii) and 170(C)(b)-170(C)(d) being matters reserved to Council, were not eligible for Call In)

(Under the provisions of Council Procedure Rule 16.5, Councillors A Carter and Golton required it to be recorded that they respectively abstained from voting on the decisions referred to within Minute No. 170(A))

171 2011 Census - Leeds: The Big Picture

The Assistant Chief Executive (Customer Access and Performance) submitted a report providing a summary of the city-wide 2011 Census results, highlighting some of the issues emerging from the results and advising of future data releases and proposals for analysis.

RESOLVED –

- (a) That the issues emerging from 2011 Census be noted.
- (b) That the "Leeds: Big Picture" document be recommended to be received by all Scrutiny Boards and Directorates, with a request for them to consider what the data might mean for their service areas.
- (c) That it be recommended that future locality based assessments be referred to Area Committees for their consideration.

ENVIRONMENT

172 Response to Deputation to Council - Leeds and District Gardeners Federation regarding Grow Your Own Food in Leeds and the costs to the Council of the Allotment Model

The Director of Environment and Neighbourhoods submitted a report responding to the deputation presented to Council on the 14th November 2012 by the Leeds and District Gardeners Federation in respect of growing your own food in Leeds and the costs to the Council of the Allotment Model.

Members welcomed the ongoing dialogue which was taking place with the Federation, highlighted the demand which existed for allotment plots throughout Leeds and acknowledged the positive impact that allotment gardening and initiatives such as 'Feed Leeds' had upon public health levels and residents' access to greenspace.

RESOLVED – That the contents of the submitted report in response to the deputation from the Leeds And District Gardeners' Federation be noted.

(Councillor A Carter declared an Other Significant Interest in relation to this item, due to his position as President of the Calverley Horticultural Society)

173 Sustainable Communities Investment Programme - Cross Green and Nevilles

The Director of Environment and Neighbourhoods submitted a report providing details on the proposals for a programme to deliver energy efficiency works to homes and environmental improvements in the neighbourhoods of Cross Green and the Nevilles.

Members highlighted the need for investment within the Cross Green and the Nevilles neighbourhoods and welcomed the positive impact that the proposals within the submitted report would have. In addition, Members emphasised the

need for such investment initiatives to be undertaken in a comprehensive and cohesive manner, in order to ensure that the resulting improvements were maximised and also sustainable.

A request was made that the Economic Initiatives Programme was made more accessible, in order to ensure that all communities throughout the city which could potentially benefit from it, could be considered as part of the Programme in the future.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the programme and project proposals for the Sustainable Communities Investment Programme for the Cross Green and the Nevilles Neighbourhoods be agreed.
- (c) That the investment of £5,000,000 from the Economic Initiatives Capital Programme for the delivery of the projects outlined in the submitted report be agreed.
- (d) That the management of the programme be delegated to the Director of Environment and Neighbourhoods, with further details on the major projects being received by the Board in due course.

DEVELOPMENT AND THE ECONOMY

174 Bridgewater Place Wind Mitigation Measures

The Director of City Development submitted a report providing an update on the current position regarding discussions with the owners of Bridgewater Place and advising on the results from the latest round of wind tunnel testing on the preferred building modification measures and their implications for the development of a mitigation scheme. In addition, the report informed of the interim measures which were being taken and potential future mitigation proposals within the highway to improve wind issues, whilst also seeking support for the current proposals and the potential financial implications for pursuing this option. Finally, the report provided an update on the ongoing Inquest into the death of Dr Slaney.

Following consideration of Appendix 4 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(5), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report in terms of the background information, interim mitigation solutions on the ground and work in progress towards a comprehensive solution, be noted.
- (b) That the continued development of work towards an agreed and deliverable solution to the wind issue be endorsed.

- (c) That in principle support be given to the proposed baffles above the highway on Water Lane, with Authority to Spend being given for the sum of £245,000 for continued wind testing, legal support, highway officer time and engineering design work in order to enable a detailed design to be provided for a baffle solution.
- (d) That a further report be brought back to Executive Board to cover the details of the design of the baffles and the cost of implementing them.

175 Proposed Extension to the Hours of Pedestrianisation of the Leeds City Centre Retail Core

The Director of City Development submitted a report in relation to the principle of extending the hours of pedestrianisation within the city centre's pedestrianised core.

The Board acknowledged the broad retail offer provided by Leeds, when compared with other city centres, and in connection with this, it was noted that the initial concerns held by a specific Member in respect of the proposals had now been addressed.

RESOLVED –

- (a) That support for the principle of extending the hours of pedestrianisation in the city centre be agreed.
- (b) That it be agreed that the proposed extension in pedestrianised hours from the current window of 10:30 – 16:30 to 10:30 until 20:00, seven days a week, is subject to statutory consultation for at least 21 days.
- (c) That a report be submitted to the Board following the conclusion of the statutory consultation period in order to consider any final proposals brought forward.

176 High Speed Rail Phase 2 (HS2) Announcement, 28 January 2013

The Director of City Development submitted a report advising on the proposals announced by the Government in respect of Phase 2 of the High Speed Rail (HS2) project contained within their Command Paper entitled, 'High Speed Rail: Investing in Britain's Future Phase Two - The route to Leeds, Manchester and beyond'.

Members welcomed the investment in the rail infrastructure and the resultant benefits that the HS2 initiative would bring to the region. However, it was emphasised that for the benefit of those communities which may be affected by the initiative, some certainty needed to be gained in respect of HS2's final route.

Members highlighted that all actions needed to be taken to ensure that the western route was developed at the earliest opportunity.

In conclusion, it was requested that in order to mitigate any potential impact and minimise uncertainty, the HS2 team be approached, with a view to facilitating greater levels of communication between HS2 and the affected communities.

RESOLVED –

- (a) That the Government's announcements for Phase Two of the proposed high speed rail network be welcomed.
- (b) That the content of the submitted report and the Government's proposals for taking the project forward, as published in the Command Paper, be noted.
- (c) That a further report be received at a future Executive Board concerning the Council's intentions for response, once the Government's timetable for formal consultation is known.
- (d) That the importance of early investment in the transport infrastructure at Leeds Rail Station be acknowledged, together with the fact that the rail network will be essential to making the city ready for HS2.

177 Leeds Arena: Legal Action: Montpellier Estates Ltd

The Director of City Development submitted a report summarising the main findings of the judgement handed down by the Right Honourable Mr Justice Supperstone (Mr Justice Supperstone) on 6th February 2013, concerning the two actions brought by MEL against the Council relating to the competition held by the Council in 2007 and 2008 for the development of the Leeds arena. In addition, the report also outlined the proposed action to be pursued in order to recover costs incurred by the Council in successfully defending the claims brought by MEL against Leeds City Council.

Duncan Hope, of DWF LLP solicitors, was in attendance in order to provide the Board with a brief summary of the case and the resultant judgement, as the company had been retained by the Council in order to advise on the case.

On behalf of the Council, the Board and the Chief Executive placed on record their appreciation and gratitude to all of those who had been required to give evidence on behalf of the Council throughout the case. Members highlighted the professional manner in which they had conducted themselves and impeccably represented the people of Leeds. In paying tribute to those officers involved, the Board did not only thank those who were still employed by the Council, but also highlighted those individuals who had since retired.

Following consideration of Appendix 1 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3) and (5), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the Director of Resources, in consultation with the City Solicitor, be instructed and authorised to take all appropriate measures to ensure that the City Council maximises the costs recovered in successfully defending the claims brought by Montpellier Estates Ltd against the City Council.

(The matters referred to within this minute were not eligible for Call In, due to the strict timescales to which the appeals procedure operates and the timing of any application for costs needs to be made, and should an appeal be formally lodged by MEL, then the Council would need to respond without delay)

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

178 The Community Infrastructure Levy - Preliminary Draft Charging Schedule

Further to Minute No. 156, 14th December 2011, the Director of City Development submitted a report recommending the rates to be set in the Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule, for the purposes of public consultation. In addition, the report outlined how such rates had been determined, including the range of supporting evidence and the requirements of the CIL Regulations.

As part of a question and answer session, officers provided Members with responses to a number of specific enquiries.

With regard to future infrastructure funding, Members highlighted the demands currently being placed upon the provision of schools, and the need to ensure that there was sufficient resource allocated to this area.

The Chief Executive highlighted the integral role of Parish and Town Councils in the CIL process, and suggested that such organisations were engaged at the earliest opportunity during the consultation exercise.

RESOLVED –

- (a) That the CIL rates in the Preliminary Draft Charging Schedule, including the charging zone boundaries, be agreed.
- (b) That the scope of the evidence base and associated documents supporting the setting of the CIL rates be agreed.
- (c) That approval be given to proceed with 6 weeks of formal public consultation on the Preliminary Draft Charging Schedule.

179 Housing Revenue Account Business Plan Update 2013

The Director of City Development and the Director of Environment and Neighbourhoods submitted a joint report setting out the main strategic priorities and progress that had been made in developing the Housing Revenue Account Business Plan.

RESOLVED –

- (a) That the progress made in delivering the self-financing HRA Business Plan be noted together with the priorities identified for managing the future Council Housing service priorities.
- (b) That the strategic priority to increase the supply of affordable housing in Leeds be agreed via:
- Local authority new build.
 - Working in partnership with private Registered Providers to release HRA sites to develop and deliver new build.
 - Disposal of HRA land to the private sector and the use of capital receipts to develop affordable housing.
 - Bringing local authority empty properties back into use.
 - Acquiring private properties into the HRA.
- (c) That it be noted that during the course of the year, future reports setting out future years strategies and modelling will be brought forward to the Executive Board.

180 Little London and Beeston Hill and Holbeck Housing PFI Project

Further to Minute No. 40, 18th July 2012, the Director of Environment and Neighbourhoods submitted a report providing an update on the current position of the Little London and Beeston Hill and Holbeck PFI Housing project and detailing a chronology of its delayed procurement. In addition, the report also set out the actions that the Council was taking to secure other improvements in the project areas in advance of and alongside the PFI works.

In presenting the report, the Executive Member for Neighbourhoods, Planning and Support Services highlighted the frustration which had been felt by the Council, and those tenants and residents within the project areas, following receipt of the confirmation in January 2013 that the Treasury was no longer willing to accept the financial terms negotiated for the funding of the PFI project. The Executive Member then paid tribute to all of the officers involved for the swift progress which had been made on this issue since late January 2013 and highlighted that it was hoped a financial close could be achieved by July 2013.

Following consideration of Appendix B to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the Council's continued commitment to securing PFI housing investment for the neighbourhoods of Little London, Beeston Hill and Holbeck be confirmed.
- (b) That the current position on procurement of the project and the delays in reaching Financial Close be noted, and that approval be given for the strongest possible representations to be made to Government in clarifying and resolving its new requirements.
- (c) That the separate regeneration projects that are underway or planned in the Beeston Hill, Holbeck and Little London areas be noted and supported.
- (d) That the first call on the capital receipt from the sale of land at the Little London Community Hub be made to fund the relocation of the Neighbourhood Housing Office and reprovision of new community centre facilities.
- (e) That a further report setting out the confirmed financial position and a revised programme for financial close be reported to Executive Board at the earliest opportunity.

ADULT SOCIAL CARE

181 Older People's Housing and Care

The Director of Adult Social Services, the Director of City Development and the Director of Environment and Neighbourhoods submitted a joint report seeking approval for the implementation of a holistic, city-wide approach towards increasing and improving the range of accommodation for older people available in Leeds. The report also outlined a co-ordinated programme of activity which had been developed across the directorates of City Development, Adult Social Services and Environments and Neighbourhoods.

RESOLVED –

- (a) That the requirements for specialist accommodation for older people be noted.
- (b) That support be given to the approach to investment outlined within sections 3.3-3.98 of the submitted report which includes delivery through working with housing associations and independent providers, bidding for external funding support and some direct investment in new build housing.

- (c) That the principle of the Council disposing of the sites (subject to consultation where necessary) listed at Appendix of the submitted report (sections 1.5,2.4 and 3.4) for extra care accommodation be agreed, with a further approval being sought from Executive Board for a less than best disposal, should this be required following marketing.
- (d) That the release of sites at Appendix 1 and Appendix 2 (section 3.5) of the submitted report be agreed (subject to consultation where necessary) for the purpose of disposal on the open market, with the Board noting the potential to ring fence the receipts to support the delivery of the programme and the requirement for separate Executive Board approval.

182 Better Lives for the people of Leeds - Residential Care for Older People
 Further to Minute No. 67, 7th September 2011, the Director of Adult Social Services submitted a report on the progress made in respect of implementing the options which had been approved by Executive Board in September 2011 regarding long term residential care and outlining the vision for the future delivery of services in order to meet the needs of future generations of older people.

Responding to a Member's concerns, assurances were provided specifically around the geographical proximity of the sites involved, with confirmation also being provided that the consultation exercise would be meaningful and comprehensive. In addition, the Board was provided with reassurances around the timeliness of the consultation exercise and how it fitted into the Council's budget setting process.

Members highlighted the importance of ensuring that there was a mixed economy of residential care provision in Leeds, in order to ensure that it remained sustainable.

RESOLVED –

- (a) That the content of the submitted report be noted, with the progress made so far in implementing the options approved by the Executive Board in September 2011 on the future of the Council's residential care homes being recognised.
- (b) That having noted that detailed consultation with those directly affected took place as part of the 'Future Options for Long Term Residential and Day Care for Older People' review in 2011, approval be given for the commencement of formal statutory consultation on the proposed options, as outlined within paragraph 5 of the submitted report, to be carried out in the same way. (This will also take into account the benefits from lessons learned and the insights gained from the consultation undertaken in 2011).

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

- 183 Better Lives for the people of Leeds - Day Centres for Older People**
Further to Minute No. 67, 7th September 2011, the Director of Adult Social Services submitted a report on the progress which had been made in delivering the options approved by Executive Board in September 2011 in respect of Day Care services for older people. In addition, the report also sought the Board's approval to undertake a formal consultation exercise on the proposed options for the future of those day centres where no recommendations had been made as part of the first phase of this programme.

RESOLVED –

- (a) That the contents of the submitted report be noted with the progress made so far in implementing the options approved by the Executive Board in September the future of the Council's day centres for older people being recognised.
- (b) That having noted that detailed consultation with those directly affected took place as part of the 'Future Options for Long Term Residential and Day Care for Older People' review in 2011, approval be given for the commencement of consultation on the proposed options, as outlined within paragraph 5 of the submitted report, to be carried out in the same way. (This will also take into account the benefits from lessons learned and the insights gained from the consultation undertaken in 2011).

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

CHILDREN'S SERVICES

- 184 Response to the Deputation to Council from Leeds Students Unions regarding the Council's Support for Current and Future Students of Leeds in 3 Areas: Education, Employment and Empowerment**

The Director of Children's Services submitted a report responding to the deputation presented to Council on 14th November 2012 by the Leeds University Union, Leeds Trinity Students' Union and Leeds Metropolitan Students' Union in respect of the Council's support for current and future students of Leeds in the three areas: namely, education, employment and empowerment.

The Executive Member for Children's Services paid tribute to the work of the Leeds Students' Unions in addressing the issues faced by students in the fields of education, employment and empowerment.

Members briefly discussed the availability of data illustrating the number of Leeds City Region students from disadvantaged backgrounds who had made applications to access Higher Education for the forthcoming academic year.

RESOLVED –

- (a) That support be given to an ongoing dialogue between officers and universities/colleges, both individually and collectively through the Higher Education Access: Rewarding Transforming (HEART) structures, in order to monitor and assess the impact of national funding changes and local and regional policies on the economic and social contribution students make to the city.
- (b) That support be given to the investigation of potential new channels for improving dialogue with HE students and the development of new opportunities for students to engage with schools and local communities through volunteering.
- (c) That the range of developments and initiatives already in place to support progression to higher education be noted, together with the work being undertaken to develop alternative routes to gain higher level qualifications.

185 Basic Need Programme: (A) Permission to Consult on a Further Round of School Place Expansions for 2014 and (B) Design and Cost Report for Morley Newlands Primary School

The Director of Children's Services submitted a report on two elements of the Basic Need Programme. Specifically, the report sought permission to undertake consultation on a further phase of school expansions, whilst it also sought approval to incur expenditure in respect of proposals to redevelop Morley Newlands Primary School to provide a new three form entry school to replace the existing two form entry primary school.

RESOLVED –

- (a) That the consultation exercises regarding the following proposals be approved:
 - to expand Allerton Bywater Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2014;
 - to expand Asquith Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2014;
 - to expand St Francis Catholic Primary School Morley from a capacity of 154 pupils to 210 pupils with an increase in the admission number from 22 to 30 with effect from September 2014;
 - to expand East Ardsley Primary School from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2014;

- to expand Robin Hood Primary School from a capacity of 315 pupils to 420 pupils with an increase in the admission number from 45 to 60 with effect from September 2014;
 - to lower the age range of Hollybush Primary School from 5 to 11 to 3 to 11.
- (b) That expenditure of £9,396,800 from capital scheme number 16505 NEW 000 be authorised to fund the project to expand and rebuild Morley Newlands Primary School as part of Children’s Services Basic Need programme.

186 Annual Standards Report (Early Years Foundation Stage, Primary and Secondary Schools)

The Director of Children’s Services submitted a report summarising the achievement of learners at all Key Stages in 2012 and the good progress which had been made in Early Years Foundation Stage and primary and secondary education in Leeds. In addition, the report also outlined the action taken by the Council to fulfill its responsibilities to support, monitor, challenge and intervene as necessary.

By way of introduction to the report, the Executive Member for Children’s Services highlighted that across all key stages of learning, the standards achieved in 2012 had been the highest ever recorded in the city. The Executive Member paid tribute to all of the young people and staff throughout Leeds who had contributed towards this achievement, however, it was emphasised that work would continue via the Leeds Education Challenge to ensure that the progress continued.

Responding to a Member’s enquiry, officers undertook to provide Executive Board Members with Leeds’ data comparative with Core Cities, rather than that which related to the national level or statistical neighbours, as detailed within the submitted report.

Reference was made to the national GCSE English re-grading issue and its impact upon schools and individuals across the city, whilst Members specifically noted the positive progress being made with Looked After Children in Leeds.

RESOLVED – That the Board endorse and support the following:

- The progress that has been made at all key stages and the areas that need further improvement;
- The future provision of support, challenge and intervention in Leeds to ensure that progress continues to be made;
- The further development of the Leeds Education Challenge in securing improvement.

187 Updated Statement of Purpose for the Private Fostering Service, Leeds City Council

The Director of Children's Services submitted a report which sought approval of the revised Statement of Purpose in respect of Leeds City Council's Private Fostering Service.

The Board discussed the timing of this report and in response to a Member's specific enquiry, officers undertook to provide the Member in question with data regarding the number of young people in Leeds who were privately fostered.

RESOLVED – That Leeds City Council's Statement of Purpose for Private Fostering Services 2012-2013 be approved.

188 Behaviour, Emotional and Social Difficulties (BESD) - Permission to consult on BESD school expansions for January 2014

The Director of Children's Services submitted a report requesting permission to consult on the proposed expansion of two Specialist Inclusive Learning Centres, proposed to take effect from January 2014, in order to meet the authority's statutory duty to secure sufficient school places for children with statements of SEN which identify a BESD need. The proposals were in parallel with linked plans to decommission the current Key Stage 2 Pupil Referral Unit (PRU), Key Stage 3 PRU and Key Stage 4 PRU, in favour of expanded BESD SILC provision, and greater locality provision by schools and partnerships of schools.

Responding to Members' enquiries, officers undertook to provide the relevant Members with a detailed briefing on several issues arising from the proposals outlined within the submitted report.

RESOLVED – That consultation exercises in respect of the following proposals be approved:

- Linked proposals to change the age range of the BESD Specialist Inclusive Learning Centre from 5 to 16 to 11 to 16, and to expand the capacity of the provision from 150 to 230 pupils using sites at Elmete Wood, Stonegate Road, the Burley Park Centre, the Hunslet Gate Centre and the Tinsill Centre with effect from January 2014;
- Proposal to expand the North East Specialist Inclusive Learning Centre (Oakwood Lane) 4-11 BESD provision from a capacity of 30 pupils aged 4-11 to 50 pupils aged 4-11 with effect from January 2014.

189 Permission to Consult on Proposals to Redevelop the Children's Services Transport Policy and Strategy

The Director of Children's Services submitted a report which sought permission to move to a phase of public consultation upon the future of the discretionary elements within the current Leeds Children's Services Transport Policy. The consultation proposed would also seek to explore further opportunities to work with partners in order to improve overall provision in support of the Council's ambition to be a Child Friendly City.

Draft minutes to be approved at the meeting to be held on Wednesday, 13th March, 2013

In response to an enquiry, the Board was reassured that the proposed consultation exercise was in relation to the discretionary elements of the Children's Services Transport Policy only. However, it was noted that further work may be undertaken in the future in order to ensure that the Council was fulfilling its statutory obligations in this field as effectively as possible.

RESOLVED –

- (a) That a period of 28 days public Consultation, to commence on 25th February 2013, on the future of the discretionary elements of the Transport Policy, which will support the development of a new Children's Services Transport Policy, be agreed. (This may see the removal or amendment of some or all of the present discretionary aspects of the transport policy from September 2013. The consultation will also seek to explore how the Council can work with partners to enhance the wider offer and maximise opportunities that may be available).
- (b) That it be confirmed that the design and delivery of the consultation exercise should be fully informed by the views of young people, whilst ensuring that all stakeholders are encouraged to participate and to submit their own ideas on the shape, emphasis and delivery of the new policy provisions.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

190 Permission to Consult on the Proposal to Cease the Provision of School Clothing Allowances

The Director of Children's submitted a report which outlined the current school clothing allowance scheme, recognised the availability of targeted pupil premium funding to all schools across Leeds and which sought permission to consult upon the proposal to cease the current discretionary school clothing allowance scheme for the start of the school year in September 2013 and the payments which would be paid in advance, mainly in June of 2013.

Members discussed the dialogue taking place with schools regarding the use of the Pupil Premium resource for the purposes of school clothing provision.

RESOLVED – That a consultation exercise be undertaken in February 2013 on the proposal to cease the current discretionary school clothing allowance scheme to take effect for the start of the new school year in September 2013 and payable in June of 2013.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

DATE OF PUBLICATION: 19TH FEBRUARY 2013

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 26TH FEBRUARY 2013 (5.00 PM)

(Scrutiny Support will notify Directors of any items called in by 12.00 p.m. on 27th February 2013)

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EXECUTIVE BOARD

WEDNESDAY, 13TH MARCH, 2013

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

191 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 to the report entitled, 'Acquisition of the Engine House, Giotto Tower, Verona Tower and Little Chimney at Tower Works, Globe Road, Holbeck, LS11 5QG', referred to in Minute No. 198 is exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that the public interest in maintaining the content of Appendix 1 as exempt outweighs the public interest in disclosing the information. This report relates to a property transaction, which in some cases could be deemed to be highly sensitive where competing parties are involved. In this particular case there are no competing parties, but one item of information in appendix 1 could be considered to be exempt and should be treated as such (and the Homes and Communities Agency (HCA) has requested that it be dealt with in this way). This is that the sum of dowry, if available in the public domain, could have an adverse impact on other transactions which the HCA is proposing.

192 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared to the meeting, however:-

In relation to the item entitled, 'Housing Delivery', Councillor Golton drew the Board's attention to his membership of the Oulton and Woodlesford Neighbourhood Forum, which is involved in the Neighbourhood Plan process. (Minute No. 201 refers).

In relation to the item entitled, 'Local Welfare Scheme', Councillor A Carter drew the Board's attention to the fact that a family member was in receipt of Council Tax Benefit. (Minute No. 211 refers).

193 Minutes

RESOLVED – That the minutes of the meeting held on the 15th February 2013 be approved as a correct record, subject to the replacement of the words 'western route' with 'eastern route' within Minute No. 176, entitled, 'High Speed Rail Phase 2 (HS2) Announcement, 28 January 2013'.

DEVELOPMENT AND THE ECONOMY

194 Kirkgate Market Strategy

Further to Minute No. 42, 27th July 2011, the Director of City Development submitted a report setting out proposals for the redevelopment and refurbishment of Kirkgate Market, whilst also providing information on the short and longer term management arrangements for the Market.

With regard to proposals around the future management structure of the market, Members discussed the options for a future management model, considering the potential role which could be played by the traders. In conclusion, it was undertaken that a further report would be submitted to the Board in due course, in order to enable Members to consider this matter in more detail.

A Member reported the concerns that some traders had relayed to him in respect of how their leases may be affected by the proposals, and requested that contact was made with those traders in order to address such concerns.

RESOLVED –

- (a) That in principle agreement be given to the proposed improvements to the interior of the Market, as summarised within paragraph 5.1 of the submitted report, in order that the project can be progressed and a detailed planning application submitted (completion of RIBA Work Stage D – Design Development), and also to enable the introduction of the scheme into the Capital Programme.
- (b) That in principle agreement be given to progress the improvements to George Street, as outlined within paragraph 5.2 of the submitted report, as a separate project (approval from Executive Board will be sought subsequently to introduce this as a separate scheme into the Capital Programme).
- (c) That agreement be given to continue to hypothecate future years markets surplus, as detailed within the submitted report, in order to fund prudential borrowing, which in turn will fund the capital costs of the redevelopment and refurbishment proposals.
- (d) That in principle agreement be given to putting in place an alternative management structure within Leeds City Council, with a further report

being submitted to the Board in due course, in order to enable the Board to determine detailed proposals.

- (e) That approval be given to an injection of £1,615,000 into the Capital Programme and approval also be given to the incurring of expenditure of £1,615,000 for the first phase of backlog maintenance and upgrade works in the Market, to progress the scheme design proposals to RIBA Stage D for the proposed redevelopment and refurbishment of the Market and also for the developer procurement competition for the George Street frontage.

195 Submission of the Transport and Works Act Order Application for the New Generation Transport (NGT) Scheme

Further to Minute No. 93, 17th October 2012, the Director of City Development submitted a report which sought approval for the submission of the Transport and Works Act Order (TWAO) application and associated Planning and Highway applications for the New Generation Transport (NGT) Scheme. In addition, the report sought approval for the necessary authority to spend £19,200,000 from within the existing Capital Programme in order to meet the Council's share in the development costs to progress the scheme to the start of the construction phase. Finally, the report also sought authority for the Council to enter into a Joint Venture Agreement (JVA) with Metro for the development of NGT and also for the Director of City Development to be provided with the necessary authority enabling him to finalise the detail of the JVA.

The Board noted the proposals in place to undertake a range of further consultation exercises, together with the legislative procedures which needed to be concluded.

Responding to requests that all affected communities needed to have the opportunity to engage in clear and meaningful consultation on this issue, assurances were given that such opportunities would continue to be provided, with the Executive Member for Development and the Economy and the Chair of the West Yorkshire Integrated Transport Authority offering to discuss related matters with community groups as appropriate.

A Member highlighted the need to ensure that the project's business model continued to be reviewed in light of any demographic changes that continued to occur across the city.

With regard to future consultation exercises scheduled for Belle Isle, a request was made that such consultation covered a wider geographical area than just the Belle Isle community.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That approval be given for a report to be presented to Full Council recommending the submission of the required Transport and Works

Act Order (TWAO) and associated applications for NGT to the Secretary of State for Transport.

- (c) That expenditure of £19,200,000 from within the existing Capital Programme to meet the Council's share in the development costs to progress the scheme to the start of the construction phase be approved, subject to the Director of City Development and the Director of Resources receiving regular updates in relation to proposed expenditure throughout the development phase.
- (d) That approval be given for the Council to enter into a JVA with Metro for the development of NGT, and that the necessary authority be delegated to the Director of City Development in order to enable him to finalise the detail of the JVA in accordance with the Heads of Terms. In addition, and subject to the Council approving the submission of the TWAO, the necessary authority also be delegated to the Director of City Development in order to allow him to take all such steps as may be necessary or expedient to carry the Resolution into effect (including all those steps required for the Council to apply for and thereafter to promote the Order).

ENVIRONMENT

196 Deputation to Council - Leeds Children's Mayor regarding the Winning Manifesto: "Leeds Offers Fun, Free Fitness for the Family"

The Director of Environment and Neighbourhoods submitted a report setting out the Council's response to the deputation presented to full Council on 16th January 2013 in respect of the winning Manifesto from the Leeds Children's Mayor entitled, "Leeds Offers Fun, Free Fitness for the Family".

The Board paid tribute to Oliver Larking, Leeds Children's Mayor, for the proposals which made up his winning manifesto and for the enthusiastic and confident way in which he had delivered his deputation speech to the Council meeting.

Members highlighted the potential role of Ward Councillors in helping to deliver the proposals via the use of Section 106 contributions, whilst the Board welcomed the way in which the proposals cut across both the environmental and also the health and wellbeing agendas.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the following actions be approved:-
- To include reference to health and fitness when carrying out consultation on relevant schemes; and
 - To promote the inclusion of outdoor fitness equipment as an important means to encourage people to enjoy the outdoor environment and get fit at the same time.

- (c) That a letter be forwarded to Oliver, thanking him for all of his efforts in respect of his winning manifesto and deputation to Council, whilst also advising him of the outcomes arising from the Council's response.

197 Tackling Fuel Poverty and Reducing CO2 Emissions: Home Energy Conservation Act Further Report 2013

The Director of Environment and Neighbourhoods submitted a report providing an update on the new Home Energy Conservation Act (HECA) requirements and also presenting the content of the Leeds City Council 'Further Report 2013' for approval, prior to its formal submission to the Secretary of State for Energy and Climate Change.

Members welcomed the positive work which continued to be undertaken in this area.

RESOLVED –

- (a) That the contents of the submitted report and the associated appendices be approved, with approval also being given for the relevant documents being published on the Council's website as the 'Leeds City Council Home Energy Conservation Act Further Report'.
- (b) That contracts be awarded to the 3 highest scoring bidders (assessed using a 50/50 price/quality split) to manage and deliver the interim Green Deal framework project.
- (c) That approval be given for £20,000 of the existing 'Wrap Up Leeds' budget being transferred from 2012-13 to 2013-14, in order to support the Green Deal framework.
- (d) That the necessary authority be delegated to the Director of Environment and Neighbourhoods which will enable him to take operational decisions to ensure that the Green Deal framework operates effectively.

DEVELOPMENT AND THE ECONOMY

198 Acquisition of the Engine House, Giotto Tower, Verona Tower and Little Chimney at Tower Works, Globe Road, Holbeck LS11 5QG

The Director of City Development submitted a report advising of a request received from the Homes and Communities Agency (HCA) that the Council accepted the transfer of four Listed Buildings into its ownership at Tower Works, Globe Road, Holbeck. The transfer of the buildings would be accompanied by a financial dowry funded by the Department of Communities and Local Government (DCLG) and would result in the Council and the HCA working in partnership to bring forward the redevelopment of the Tower Works and the wider Holbeck Urban Village. In addition, the report detailed the reasons and terms for the transfer and recommended that the Council accepted the freehold transfer of the buildings, and how the buildings should be managed in the future.

Following consideration of Appendix 1 to the submitted report, designated as exempt under the provisions of Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That approval be given for the Council to accept the freehold transfer of ownership from the HCA of buildings known as the Engine House, Giotto Tower, Verona Tower and Little Chimney at Tower Works, Globe Road, Holbeck, subject to the financial dowry offered by the HCA being of a sufficient sum and no less than the amount identified in exempt Appendix 1 to the submitted report.
- (b) That approval be given to the principle of the Giotto Tower, Verona Tower and Little Chimney being placed within a trust, established to maintain the buildings in perpetuity, with the Council acting as full trustee.
- (c) That in the context of paragraphs 6.1 and 6.2 of the submitted report, in the event that any matters require formal approval between Executive Board approval of the transaction and completion, then authority be given for these matters to be dealt with by the Director of City Development under the appropriate scheme of delegation, with the concurrence of the Executive Member for Development and the Economy and the Director of Resources.

(The matters referred to within this minute were not eligible for Call In as the HCA had requested that the buildings be transferred to the Council by the end of the 2012/13 financial year, this being 28th March 2013. The HCA had imposed this deadline as the dowry available from DCLG to accompany the transfer was only available until the end of the financial year. In the event of such decisions being Called In, then it would not be possible to meet the HCA deadline and the dowry would be lost. Therefore, this matter was deemed urgent, on the basis that any delay would seriously damage the Council's, or the public's interests).

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

199 Police Community Safety Officers (PCSOs) Service Level Agreement 2013/14

The Director of Environment and Neighbourhoods submitted a report which sought authority to enter into a Service Level Agreement (SLA) with the Office of the West Yorkshire Police and Crime Commissioner (OPCC) for 2013/14, and for this to be extended annually thereafter up to 31st March 2016, subject to Council budgets and an ongoing commitment from the OPCC to sustain current PCSO levels and local partnership arrangements.

Responding to a Member's enquiry, officers provided the Board with an update on the actions being taken to identify and tackle environmental crime.

RESOLVED –

- (a) That expenditure of up to £1,514,000 in 2013/14 be approved, in order to provide a 30% contribution towards the costs of 165 PCSO's (5 per Ward) across the city, by means of a Service Level Agreement (SLA) with the Office of the West Yorkshire Police and Crime Commissioner (OPCC).
- (b) That approval be given for this arrangement to be rolled forward on an annual basis for up to three years (to 31st March 2016), subject to annual Council budget approval and an ongoing commitment from the West Yorkshire Police and Crime Commissioner to maintain current PCSO levels and to continue to develop local partnership working.
- (c) That in moving forward, approval be given for an annual inflation increase being included as part of the budget setting process (budgets permitting) in order to maintain PCSO numbers.

200 Leeds Local Development Framework: Authority Monitoring Report 2012

Further to Minute No. 155, 14th December 2011, the Director of City Development submitted a report presenting for approval and for the purposes of publication on the Council's website, the 2012 Leeds Local Development Framework Authority Monitoring Report, pursuant to Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

Members welcomed the robustness of the report and the fact that the Strategic Housing Land Availability Assessment (SHLAA) Partnership was to include a wider political representation.

RESOLVED – That the 2012 Leeds Local Development Framework Authority Monitoring Report, as appended to the submitted report, be approved for the purposes of publication on the Council's website, pursuant to Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

201 Housing Delivery

The Director of City Development submitted a report setting out proposals on how Leeds would improve its housing offer in terms of broadening its supply of land and promoting housing delivery. Within this overall context and in noting the conclusions drawn from the Authority Monitoring Report (AMR) 2012, the submitted report explored how Leeds' housing land portfolio and housing delivery could be enhanced, which included the establishment of criteria for the potential release of some Protected Area of Search (PAS) sites for development.

As part of the introduction to the report, the Executive Member for Neighbourhoods, Planning and Support Services emphasised the Council's commitment to ensuring the successful delivery of housing provision in Leeds, but in addition, provided assurances that the status of some PAS sites would be protected.

Following this, the Executive Member for Neighbourhoods, Planning and Support Services proposed the introduction of an addition to the policy criteria detailed within the submitted report, namely that when permission was granted to develop PAS sites, such permission be for a duration of 2 years, rather than the current 5 years, in order to avoid landbanking.

Further to the proposal above, a request was made for a second addition to be incorporated into the policy criteria, specifically, the insertion of a clause which would enable the Council to refuse permission to develop PAS sites for 'any other material planning reasons', in order to protect the interests of the Council and others.

Having considered the respective proposals to amend the policy criteria as detailed within the submitted report, it was

RESOLVED – That the policy criteria for the potential release of PAS sites, as detailed within paragraph 3.3 of the submitted report, be approved, subject to the inclusion of criteria which:

- (i) reduces from 5 years to 2 years the period by which any permission granted to develop PAS sites remains valid; and
- (ii) enables the Council to refuse permission to develop PAS sites for 'any other material planning reasons'.

(Under the provisions of Council Procedure Rule 16.5, Councillors A Carter and Golton required it to be recorded that they both abstained from voting on the decisions referred to within this minute)

202 Proposal to Modernise Cottingley Springs

Further to Minute No. 69, 5th September 2012, the Director of Environment and Neighbourhoods submitted a report which sought approval to inject £1,116,000 into the Council's Capital Programme for the purposes of refurbishing Cottingley Springs, whilst the report also sought authority to spend the £1,116,000 sum, in order to progress the capital scheme.

RESOLVED –

- (a) That approval be given for the injection of this scheme, totalling £1,116,000, into the Capital Programme, to be funded from £890,000 of Homes and Communities Agency (HCA) grant, and £226,000 from prudential borrowing.
- (b) That authority to spend the £1,116,000 sum be approved, in order to progress the scheme detailed within the submitted report.

(The matters referred to within this minute were not eligible for Call In, because if such decisions were open for Call In and were subsequently Called In, then this would put at risk the timescales set by the HCA to start on site by 25th March 2013. The Call In process could not be concluded in time for the deadline and therefore the grant funding would be at risk. Therefore, this matter was deemed urgent, on the basis that any delay would seriously damage the Council's, or the public's interests).

CHILDREN'S SERVICES

203 Outcome of Annual consultation on school admissions arrangements for September 2014

The Director of Children's Services submitted a report which sought approval of the Local Authority School Admissions Policy and co-ordinated arrangements for September 2014, together with the arrangements for in-year applications.

The Executive Member for Children's Services highlighted the intention to undertake further work in order to ensure that better support was provided to young carers throughout the city.

RESOLVED – That the Local Authority Admissions Policy and co-ordinated arrangements for September 2014, together with the arrangements for in-year applications, be approved. Specifically:-

- (i) Approval be given to the clarifications around medical priority and infant and junior sibling links;
- (ii) Approval be given to the admissions arrangements for in-year applications, including the delegation of the power to convey offers and refusals to community and voluntary controlled schools with effect from September 2013;
- (iii) It be noted that further work will be undertaken to determine appropriate wording and definitions to provide better support for young carers in obtaining a place at an accessible school.

204 Update on Children's Services' Obsessions - Reducing the need for Children to be looked after (Help Children to live in safe and supportive families)

The Director of Children's Services submitted a report providing an update on the Children's Trust obsession to safely and appropriately reduce the need for children and young people to be in care. In addition, the report also provided an update and analysis upon the number of looked after children in the care of the Council, whilst outlining the progress made on the actions taken by Children's Services, with support from key partners, to safely and appropriately reduce the number of looked after children in Leeds.

The Executive Member for Children's Services highlighted the positive outcomes which were being achieved as a result of the work undertaken to recruit foster carers in the city. In addition, the Board noted that the Council had recently met all 7 of the Leading Improvements for Looked After Children (LILAC) standards.

Responding to a Member's comments regarding the Council's allowances framework for foster carers, officers undertook to provide the Member in question with further detail on this issue.

RESOLVED – That the approach outlined within the submitted report be endorsed, and that the progress made to safely and appropriately reduce the number of looked after children in Leeds be noted.

205 Proposal to Change the Status of Bramley CE (VC) Primary School from Voluntary Controlled to Voluntary Aided

The Director of Children's Services submitted a report which sought approval of the proposals published by the Governing Body of Bramley St. Peter's Church of England (VC) Primary School to change the school's status from Voluntary Controlled to Voluntary Aided.

RESOLVED – That the proposal published by the Governing Body of Bramley St. Peter's Church of England Primary School to change the school's status from Voluntary Controlled to Voluntary Aided, with an implementation date of 15th April 2013, be approved.

206 Investing in Young People: Future Direction for Youth Services in Leeds

The Director of Children's Services and the Director of City Development submitted a joint report proposing a fundamental redesign of youth provision in Leeds that affirmed the continuing key role of the youth service, strengthened the role of Area Committees and clusters, pulled together existing services through a co-ordinated approach and enabled the enhancement of universal, targeted and specialist youth services. In addition, the report sought approval for the proposed direction enabling the necessary restructuring to take place during 2013.

Members welcomed the proposals detailed within the report, specifically the continued role which could be played by the Breeze brand, the co-ordinated offer being proposed, the ringfencing of the budget proposed to be allocated to Area Committees and the involvement of young people in the associated decision making processes.

The Executive Member for Children's Services emphasised the active role intended to be played by Scrutiny Board (Children and Families) in monitoring the implementation of the changes to youth service provision.

RESOLVED –

- (a) That the comprehensive consultation and assessment work undertaken to develop a new vision for the 'youth offer' in Leeds be noted, and that the continuing commitment to youth services as a key strand of the child friendly Leeds ambitions be endorsed.
- (b) That the new 'youth offer', as outlined within the submitted report be approved, bringing together a more co-ordinated approach to universal services, improved targeted and specialist provision, through an enhanced role for Area Committees and clusters and a stronger use of the Breeze brand.

- (c) That the Director of Children's Services and the Director of City Development be delegated responsibility, in consultation with the relevant Executive Board Members, to implement the remodelling of Council run youth services and those provided by key partners, in order to deliver the new approach, with full staff and Union engagement also being ensured throughout this process.
- (d) That the proposal for discussions between the Executive Member for Children's Services and Area Committees about how to best enable the expenditure of £2,540,000 on targeted youth work across local areas in Leeds, be endorsed.
- (e) That a new allocation to the overall Area Committee budget of £250,000 in 2013/14 and £500,000 in 2014/15 be approved, which will be ringfenced for youth activities, with a clear expectation that young people will help to shape the decision making around the spending of this resource, against an agreed set of outcomes.

LEISURE AND SKILLS

207 Inspiring a Generation - A Sporting Legacy for Leeds: Progress Report

Further to Minute No. 70, 5th September 2012, the Director of City Development and the Director of Children's Services submitted a joint report outlining the progress which had been made in relation to the proposals for a sporting legacy for Leeds, building upon the successes of the London 2012 Olympic and Paralympic Games which were outlined within the report entitled, "Inspire a Generation", presented to Executive Board shortly after the conclusion of the 2012 Games.

Responding to a Member's enquiry, the Board noted the work which was being undertaken with cycling organisations as part of the initiative. In addition, the Board noted the intention for a report to be submitted to the April 2013 meeting with regard to the 'Leeds Let's Get Active' programme.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the progress made within this field, as outlined within the submitted report, be noted.
- (c) That the principles for the allocation of grant funding for the "Inspire a Generation Legacy Fund" be approved.
- (d) That the extended rate relief proposals, as set out within Table 1 of the submitted report, be approved.
- (e) That the proposals for the 'Leeds Let's Get Active' initiative be noted and that a further report on this matter be submitted to the Board in April 2013.

- (f) That officers be requested to further explore the benefits of holding a focussed 'Sport and Business Summit', linking in to the 'Best City' initiative and the build up to the Tour de France Grand Depart in 2014.

ADULT SOCIAL CARE

208 Healthwatch Leeds

The Director of Adult Social Services, the Director of Children's Services and the Director of Public Health submitted a joint report providing information on the outcome of the Local Authority's procurement exercise to commission a local Healthwatch organisation and an NHS Complaints Advocacy service for Leeds. In addition, the report provided details of the progress made to date to develop local Healthwatch in Leeds, including the implementation of its key functions, roles and responsibilities in preparation for 1st April 2013. Finally, the report also provided assurances in respect of the development of the role of Healthwatch in conjunction with Scrutiny and the Health and Wellbeing Board.

The Executive Member for Adult Social Care paid tribute to the work which had been undertaken by all those involved in the Leeds Local Involvement Network (LINK).

In considering the report, a request was made that representatives from Healthwatch Leeds were periodically invited to attend future Executive Board meetings, as and when appropriate.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That the plans to develop the role of Healthwatch Leeds with specific reference to working with Scrutiny Boards (Health and Wellbeing and Adult Social Care) and (Children and Families), and the Health and Wellbeing Board, as recommended in the report to Scrutiny Board (Health and Wellbeing and Adult Social Care) on the 20th February 2013, be noted.

HEALTH AND WELLBEING

209 The Transfer of Public Health from the Primary Care Trust to Leeds City Council

The Director of Resources submitted a report providing an update on the transfer of public health functions, resources, assets and liabilities to the Council under the statutory process, as set out within the Health and Social Care Act 2012. In addition, the report sought approval to delegate decision making to the Chief Executive in respect of the approval of the final agreed list of resources, assets and liabilities transferring to the Council under the Health and Social Care Act 2012.

RESOLVED –

- (a) That the contents of the submitted report, together with the functions, budget, resources and assets and liabilities due to transfer on 1st April 2013 be noted.
- (b) That the relevant decision making authority be delegated to the Chief Executive, in order to enable him to approve:-
 - (i) the Transfer Scheme relating to staff; and
 - (ii) the Transfer Scheme relating to assets and liabilities.
- (c) That it be noted that the Council will award new contracts for existing services where they expire prior to 31st March 2013, which will be approved under the Officer Delegation Scheme.

RESOURCES AND CORPORATE FUNCTIONS

210 Financial Health Monitoring 2012/2013 - Month 10 Report

The Director of Resources submitted a report setting out the Council's projected financial health position for 2012/13 after ten months of the financial year.

RESOLVED - That the projected financial position of the authority after ten months of the financial year, be noted.

211 Local Welfare Scheme

Further to Minute No. 106, 17th November 2012, the Director of Resources submitted a report providing an update on the outcome of the consultation undertaken and the progress made towards establishing administrative arrangements to support a Local Welfare Scheme to provide support for families and vulnerable people faced with unforeseen difficulties or emergency situations. In addition, the report sought approval for a number of initiatives to be developed that were aimed at creating greater sustainability and increasing advice and support, with such initiatives to be funded from within the overall devolved funding for local schemes.

Responding to a Member's enquiry, the Board was provided with information around the expected provision of Food Banks across the city, and the potential role that the Council could play in respect of such provision alongside key partners.

In considering the submitted report, the Chair requested that the Board be provided with an evaluation of the scheme's performance at the appropriate time, once it was operational.

RESOLVED –

- (a) That the local welfare scheme, as set out within Appendix 1 to the submitted report, be approved.

- (b) That the development of initiatives, as set out within paragraph 3.15 of the submitted report, along with the earmarking of funds from the devolved funding to support the initiatives, be approved.
- (c) That a short pilot scheme which would see applicants referred for advice and support where this was felt beneficial, be approved.
- (d) That the necessary authority be delegated to the Director of Resources in order to enable him to:-
 - (i) Vary the earmarked funding based on data provided from the first 3 months operation of the local welfare scheme; and
 - (ii) Allocate funding to approved initiatives with a requirement that Executive Board receives reports evaluating the progress and outcomes from funded initiatives.

212 Regional Economic Intelligence Unit - Evaluation of Transfer

Further to Minute No. 261, 16th May 2012, the Assistant Chief Executive (Customer Access and Performance) submitted a report providing an update on the evaluation of the sustainable operational performance of the Regional Economic Intelligence Unit (REIU) in the eighteen month trading period following the formal transfer of the function from Yorkshire Forward to Leeds City Council on 1st November 2011. Specifically, the report provided an update on: the full year (2012/2013) funding position and revenue profile of the unit; the forecast 2013/2014 revenue profile of the unit, the contribution of the team to work across the Council; and, the future opportunities for developing the team's contribution further.

Responding to a Member's enquiry, the Board was provided with clarification around the Unit's initial eighteen month trading account, the sources of the work which had been undertaken by the Unit and how the Unit's resource would be determined by the future demand for its services.

In conclusion, it was requested that a further update report be provided to the Board evaluating the Unit's performance at the 6 month point of the financial year.

RESOLVED –

- (a) That the positive outcome which the REIU has delivered in balancing its revenue budget and delivering a small trading surplus be noted.
- (b) That the trading model which underpins the sustainability of the REIU's work, be noted.
- (c) That the Board notes and approves the arrangements in place to ensure that ongoing monitoring of the REIU will be undertaken via the Council's normal budget monitoring arrangements.
- (d) That a further update report be provided to the Board evaluating the Unit's performance at the 6 month point of the financial year.

DATE OF PUBLICATION: 15TH MARCH 2013

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 22ND MARCH 2013 (5.00 P.M.)

(Scrutiny Support will notify Directors of any items called in by 12.00 p.m. on 25th March 2013)

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